

SKIT/OFFICE/2019/1000

Date: 28.05.2019

IMPORTANT NOTICE
(Change of Branch Process-2019)

It is to inform all the students of B.Tech. II semester (admitted in session 2018-19) that eligible students who wish to apply for change of branch on the basis of his/her marks of B.Tech. I sem. exam, can fill up the prescribed application form enclosing therewith self-attested copy of the B.Tech. I sem. mark-sheet.

The prescribed application form is available with **Mr. Amit Kaushik (Mob.- 7737492510), Office of the Director Academics, Vikram Sarabhai Block**. The filled form with supporting document must be submitted to **Mr. Kaushik** latest by June 03, 2019 (up to 3:30 p.m.). No applications will be accepted after the last date in any circumstances.

- Last date of receiving of applications- 03.06.2019 (up to 3.30 p.m.)
- Date of publication of list of eligible candidates- 05.06.2019 (up to 11.00 a.m.)
- Last date of filing objections regarding the list of candidates- 06.06.2019 (up to 2.30 p.m.)
- If any student wants to withdraw his/her application, he/she can do so by a written request before 07-06-2019 (up to 11.00 am) to Mr. Kaushik. However a student can also withdraw his/her application at the time of counseling by submitting a written request in person.
- The change of branch process will be carried out on June 08, 2019 at 10.30 a.m. in the J.C. Bose Seminar Hall of Sir Vishveshvariya Block.**


Tentative Vacant Seat Matrix (Shift-wise)

Name of Branch	For Shift-I	For Shift-II
Civil Engineering	5	-
Computer Science and Engineering	7	1
Electrical Engineering	3	9
Mechanical Engineering	37	16
Electronics & Communication Engineering	10	15
Information Technology	4	-

Note:

- Students are advised to go through the University website to know the RTU rules for change of branch. Same are also displayed on the Institute notice boards.
- The change of branch fee Rs. 500/- will be deposited by students in the accounts office, SKIT after the confirmation of allotment of new branch through above process.**
- The allotment of new branch will be effective in B.Tech. III semester (session 2019-20).

Encl: Rules for Change of Branch (1) RTU amendment in notification and earlier notification no. RTU/F(17)Acad./2010-11/9347-57 dated 17.07.2013. (2) Important points on eligibility criterion (3) Office order regarding change of branch committee.


(Dr. Ramesh Kumar Pachar)
Principal

Copy to:

Director, Director Academics, Registrar, Advisers,
Members of Change of Branch Committee,
Head-PAQIC, I/c B. Tech. I year, All HODs-EC, EE, CS, IT, ME, CE,
Dy. Registrar, Office of the Director Academics, Exam Cell, ERP Cell, Hostel Office
Website I/c., All notice boards and File

SKIT/2019/1001


Eligibility Criteria for Change of Branch-2019

It is notified to all concerned that the following are the eligibility criteria and rules for change of branch-2019. The students must have passed the B.Tech. I semester exam in all components in one/single attempt with at least 5.50 aggregate SGPA.

1. The students with back papers or whose results have not been declared will not be considered for change of branch.
2. The students admitted under following categories are not eligible for change of branch;
 - (a) Physically Handicapped
 - (b) Kashmiri Migrants
3. In case any student has applied for re-evaluation/re-totalling of his/her marks of I semester B.Tech. & the result has not been received up to the time of change of branch, and then such a student will not be entitled for change of branch on the basis of his/her subsequently revised result.
4. No branch change is permitted against vacant TFWS seat. However a TFWS student may seek branch transfer on non-TFWS (SFS) seat, surrendering the tuition fee waiver seat.
5. In case of tie in merit, priority will be given to students on the following order:
 - i) Total Grade Points earned in all theory subjects in B.Tech. I Sem. Exam. The grade points shall be calculated as per the table printed on the back page of University mark-sheet.
 - ii) Grade points earned in Engineering Mathematics-I (1FY-2-01).
 - iii) Merit of admission as per JEE (Main).
 - iv) Percentage obtained in Mathematics subject at XII Class Examination.
 - v) Date of Birth, elder student shall be given priority.
- vi) The students can apply for a change of branch in his/her existing shift only.
- vii) In case any student does not present himself/herself for counseling, his/her branch will be changed as per the candidate's preference given in the application form & according to merit.
- viii) The students shall visit for eligibility criteria, rules and procedure of change of branch as listed by RTU, Kota on its website.

Other Important Information:

The students should carefully check all the information filled in application form before submitting the same in office (Mr. Amit Kaushik). The corrections/ overwriting in the application form will not be considered.


(Dr. Ramesh Kumar Pachar)
Principal

Copy to:
Members of change of branch committee
Mr. Amit Kaushik
Website In-charge & All notice boards

RAJASTHAN TECHNICAL UNIVERSITY, KOTA

No.F(17)Acad./2010-11/ 9347-57

Date:- 16.07.2013

Notification

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As per approval of 13th Academic Council, following branch change rules shall be effective from session 2013-14

Change of Branch Rules

Rules for Change of Branch for the students effective from III semester B.Tech.

ELIGIBILITY CRITERIA

The following will be the eligibility criteria for change of branch –

1. The student must have passed the B.Tech. I Sem. examination in all components in one attempt with at least 55% marks in the aggregate.
2. The student with back papers or whose result have not been declared due to any reason will not be considered for change of branch.
3. The student admitted under physically challenged category, ex-serviceman, PIO/NRI & Kashmiri migrant will not be eligible for change of branch.
4. In case any student has applied for re-valuation of his/her marks of I sem. B.Tech. and the result has not been received up to the time of change of branch then such a student will not be entitled for change of branch on the basis of his/her revised result (received after the change of branch has been affected).
5. No branch change shall be permitted from one shift to the other in colleges having two shifts permitted by AICTE.

PROCEDURE

1. Applications for change of branch will be invited by the Director/Principal of the respective Engineering Colleges immediately after the notification by the University.
2. The student will be required to fill up the prescribed application form enclosing therewith a photocopy of the B.Tech. I sem. examination mark sheet (copy of web result) of that year. The student can give as many preferences as possible.
3. A seat matrix shall be prepared by the respective college as per the details of the drop out students out of the students admitted in the previous year.
4. (a) Govt. aided colleges will prepare separate merit list and process for branch change in following categories (separate for female candidates):
 - (i) SC
 - (ii) ST
 - (iii) OBC
 - (iv) General Category
- (b) For private colleges, the list will be prepared on the basis of overall merit of the B.Tech. I sem. result. The list of students of branch change shall be submitted to University within 15 days of commencement of session (III sem.) or declaration of result of I sem. whichever is later.


Contd...2

5. Any surplus vacant seat of SC category shall be transferred to ST category and vice-versa. After this, surplus vacant seat of each category shall be added to general category. In this regard, guidelines/directions issued by Government from time to time shall be followed.
6. In a particular branch, the strength of students should not fall short of 75% of the enrolled students in the B.Tech. I sem. in that branch in that year.
7. Under no circumstances, due to change of branch, the number of seats in a particular branch in a college shall exceed the number approved by the AICTE to that colleges.
8. All students desirous of change of branch and who have applied for the same in time will be called for counseling and considered for change of branch as per merit and conditions laid down above (6&7). However, at the time of the counseling, if any student wishes to withdraw his/her application, he/she can do so in writing. In case any student does not present himself/herself for counseling his/her branch will be changed as per the candidate's preference given in the application form and according to merit.
9. No branch change is permitted against vacant TFWS seat. However, a TFWS student may seek branch transfer on non-TFWS seat, surrendering tuition fee waiver seat.
10. Following fee structure shall be applicable for various types of transfer :
 - (a) GAS to GAS - The student will continue to be in the GAS category after change of branch.
 - (b) SFS to SFS - The student will continue to be in SFS category after change of branch.
 - (c) GAS to SFS - The fee category of the student will be of SFS category.
 - (d) SFS to GAS - The student will continue to be in the SFS category. The SFS to GAS vacated by the student (of SFS category) will also be SFS seat.
11. In case of tie in merit, priority shall be given to students having more marks in theory papers.


REGISTRAR

Copy to following for information and necessary action:

1. Joint Secretary, Technical Education Deptt., Govt. of Rajasthan, Jaipur
2. All Heads of Offices, UCE-RTU, Kota
3. P.S. to HVC
4. P.A. to Registrar
5. Webmaster to post this order on RTU website for circulation to all affiliated Colleges.


REGISTRAR
O.K. Noida



**OFFICE OF THE DEAN ACADEMIC AFFAIRS
RAJASTHAN TECHNICAL UNIVERSITY**

AKELGARH, RAWATBHATA ROAD, KOTA-324010

Ph-0744- 2473015, website : www.rtu.ac.in, email : dean.academic@rtu.ac.in

No.: RTU/Acad./F(17)04/Branch Change/19/586-94 Date: 15.05.2019
17.

AMENDMENT IN NOTIFICATION

In partial modifications of the notification no. RTU/F(17)Acad./2010-11/9347-47, dated 17.07.2013 regarding Change of Branch Rules, existing point no.1 of Eligibility Criteria and point no. 11 of Procedure is hereby amended, as per following, in view of guidelines for new scheme of Credit Based Choice System (CBCS) implemented from session 2018-19 :

ELIGIBILITY CRITERIA

Point No. 1 :

The student must have cleared the I semester B.Tech. examination in all components in one/single attempt with an aggregate SGPA ≥ 5.50 .

PROCEDURE

Point No.11 :

In case of a tie in merit among the students, priority for the branch change shall be given to the student on the basis of following order :

- (A) Total Grade Points earned in all the theory subjects in B.Tech. I Semester Examination. The grade points shall be calculated as per the table printed on the back page of University's mark sheet.
- (B) Grade points earned in Engineering Mathematics-I(1FY-2-01).
- (C) Merit of Admission as per JEE (Main).
- (D) Percentage obtained in Mathematics subject at XII Class Examination.
- (E) Date of Birth, elder student will be given priority.

The other conditions of the notification dated 17.07.2013 shall remain same.

This bears the approval of HVC on file no. F(23)Exam. Conduct/2019/5.220 at para no. 9 dated 14.05.2019.

Sd/-

(Sunita Daga,RAS)

Registrar

C.C.to:

1. Joint Secretary, Technical Education Deptt., Govt. of Rajasthan, Jaipur
2. PS to HVC
3. Dean, FOEA/Dean, UD/Dean, Student Welfare/ Controller of Examinations/ Chief Proctor, UD, RTU Kota
4. PA to Registrar - to put up at the time of agenda preparation of Academic Council for reporting purpose.
5. Principal/Director- RTU Affiliated Engineering Colleges
6. Webmaster- to upload this amended notification on RTU website.

(Sunita Daga,RAS)
Registrar