



Rajasthan Technical University, Kota

राजस्थान तकनीकी विश्वविद्यालय, कोटा

Rawatbhata Road, Akelgarh Kota- 324010

Ph. No.-0744-2473014,2473931 email- coe@rtu.ac.in,examconduct@rtu.ac.in

No.F(23)Exam Conduct/2021/B.Tech./5.220/7664

Dated: 10.11.2021

BRANCH CHANGE CIRCULAR

**The Principal/Director,
All B.Tech Colleges/Institutions,
Under jurisdiction of RTU, Kota**

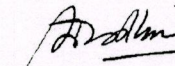
**Sub: Regarding Change of Branch in B.Tech. III Semester Session
2021-22 for the Students Enrolled in Session 2020-21 in B.Tech I
Semester**

Sir/Madem

The result of B. Tech I Semester Exam 2021 has already been declared. You are therefore requested to go through following process of change of branch as mention below:-

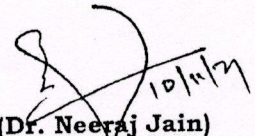
1. The College/Institutions are required to go through the notification no. F(17)/Acad./2010-11/9347-57/Dated 17.07.2013 and amended notification no. RTU/Acad./F(17)04/ Branch Change /19/586-94 Dated 17.05.2019 available at RTU Website. The change of branch rules shall be effective from session 2020-21.
2. Colleges/Institutions are required to circulate the branch change rules among students and display it on college notice board/website.
3. Colleges/Institutions are required to initiate the process of branch change from or after **15 Nov.2021** and the process should be completed up to **25 Nov. 2021** as per rules. The list of branch change students shall be submitted to the Controller of Examination, RTU latest by **05 Dec. 2021** along with all relevant documents and prescribed fee.
4. The colleges are required to submit the branch change data & statistics in the prescribed formats (enclosed) along with branch change fee **Rs.600/-** per student through bank challan/demand draft in favor of Rajasthan Technical University, Kota.

Encl:-As above


(Prof. Dharendra Mathur)
Controller of Examination

Copy to:-

1. P.S. to HVC
2. Registrar
3. Dean, Academic Affairis
4. Coordinator, LEEP 2020, C.E.G. Jaipur
5. DR (Exam)
6. Web master RTU Kota :-To upload on RTU website
7. Data Processing Agency
8. Guard File


(Dr. Neeraj Jain)
Deputy Registrar (Exam)



RAJASTHAN TECHNICAL UNIVERSITY

No.: RTU/Acad./F(17)04/20/ 289-91

Date: 10.08.2020

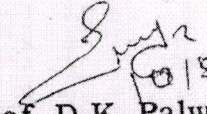
2nd Amendment in Notification of Branch Change Rules

Ref.: 1. F(17)Acad./2010-11/9347-57, dtd. 17.07.2013.
2. RTU/Acad./F(17)04/BranchChange/19/586-, dtd. 17.05.2019.

In continuation to the above notifications of branch change, it is notified that -

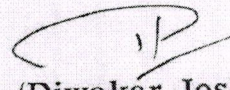
"No Branch Change is permitted against vacant EWS seat. However, a EWS student may seek branch change on Non-EWS seat as per merit and existing rules of branch change".

This bears the approval of competent authority.


(Prof. D.K. Palwalia)
Dean, Academic Affairs

C.C.to:

1. PS to HVC
2. All Deans
3. All Affiliated Instittues of RTU - for wide publicity among the students.


(Diwakar Joshi)
Dy. Registrar, A/A



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OFFICE OF THE DEAN ACADEMIC AFFAIRS
RAJASTHAN TECHNICAL UNIVERSITY

AKELGARH, RAWATBHATA ROAD, KOTA-324010
Ph-0744- 2473015, website : www.rtu.ac.in, email : dean.academic@rtu.ac.in

No.: RTU/Acad./F(17)04/Branch Change/19/ 586-94

Date: 15.05.2019
17.

AMENDMENT IN NOTIFICATION

In partial modifications of the notification no. RTU/F(17)Acad./2010-11/9347-47, dated 17.07.2013 regarding Change of Branch Rules, existing point no.1 of Eligibility Criteria and point no. 11 of Procedure is hereby amended, as per following, in view of guidelines for new scheme of Credit Based Choice System (CBCS) implemented from session 2018-19 :

ELIGIBILITY CRITERIA

Point No. 1 :

The student must have cleared the I semester B.Tech. examination in all components in one/single attempt with an aggregate SGPA ≥ 5.50 .

PROCEDURE

Point No.11 :

In case of a tie in merit among the students, priority for the branch change shall be given to the student on the basis of following order :

- (A) Total Grade Points earned in all the theory subjects in B.Tech. I Semester Examination. The grade points shall be calculated as per the table printed on the back page of University's mark sheet.
- (B) Grade points earned in Engineering Mathematics-I(1FY-2-01).
- (C) Merit of Admission as per JEE (Main).
- (D) Percentage obtained in Mathematics subject at XII Class Examination.
- (E) Date of Birth, elder student will be given priority.

The other conditions of the notification dated 17.07.2013 shall remain same.

This bears the approval of HVC on file no. F(23)Exam. Conduct/2019/5.220 at para no. 9 dated 14.05.2019.

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(Sunita Daga, RAS)
Registrar

C.C.to:

1. Joint Secretary, Technical Education Deptt., Govt. of Rajasthan, Jaipur
2. PS to HVC
3. Dean, FOEA/Dean, UD/Dean, Student Welfare/ Controller of Examinations/ Chief Proctor, UD, RTU Kota
4. PA to Registrar - to put up at the time of agenda preparation of Academic Council for reporting purpose.
5. Principal/Director- RTU Affiliated Engineering Colleges
6. Webmaster- to upload this amended notification on RTU website.

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(Sunita Daga, RAS)
Registrar

15.5.19

RAJASTHAN TECHNICAL UNIVERSITY, KOTA

No.F(17)Acad./2010-11/ 9347-57

Date:- 16.07.2013

Notification

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As per approval of 13th Academic Council, following branch change rules shall be effective from session 2013-14

Change of Branch Rules

Rules for Change of Branch for the students effective from III semester B.Tech.

ELIGIBILITY CRITERIA

The following will be the eligibility criteria for change of branch –

1. The student must have passed the B.Tech. I Sem. examination in all components in one attempt with at least 55% marks in the aggregate.
2. The student with back papers or whose result have not been declared due to any reason will not be considered for change of branch.
3. The student admitted under physically challenged category, ex-serviceman, PIO/NRI & Kashmiri migrant will not be eligible for change of branch.
4. In case any student has applied for re-valuation of his/her marks of I sem. B.Tech. and the result has not been received up to the time of change of branch then such a student will not be entitled for change of branch on the basis of his/her revised result (received after the change of branch has been affected).
5. No branch change shall be permitted from one shift to the other in colleges having two shifts permitted by AICTE.

PROCEDURE

1. Applications for change of branch will be invited by the Director/Principal of the respective Engineering Colleges immediately after the notification by the University.
2. The student will be required to fill up the prescribed application form enclosing therewith a photocopy of the B.Tech. I sem. examination mark sheet (copy of web result) of that year. The student can give as many preferences as possible.
3. A seat matrix shall be prepared by the respective college as per the details of the drop out students out of the students admitted in the previous year.
4. (a) Govt. aided colleges will prepare separate merit list and process for branch change in following categories (separate for female candidates):
 - (i) SC
 - (ii) ST
 - (iii) OBC
 - (iv) General Category
- (b) For private colleges, the list will be prepared on the basis of overall merit of the B.Tech. I sem. result. The list of students of branch change shall be submitted to University within 15 days of commencement of session (III sem.) or declaration of result of I sem. whichever is later.

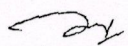
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5. Any surplus vacant seat of SC category shall be transferred to ST category and vice-versa. After this, surplus vacant seat of each category shall be added to general category. In this regard, guidelines/directions issued by Government from time to time shall be followed.
6. In a particular branch, the strength of students should not fall short of 75% of the enrolled students in the B.Tech. I sem. in that branch in that year.
7. Under no circumstances, due to change of branch, the number of seats in a particular branch in a college shall exceed the number approved by the AICTE to that colleges.
8. All students desirous of change of branch and who have applied for the same in time will be called for counseling and considered for change of branch as per merit and conditions laid down above (6&7). However, at the time of the counseling, if any student wishes to withdraw his/her application, he/she can do so in writing. In case any student does not present himself/herself for counseling his/her branch will be changed as per the candidate's preference given in the application form and according to merit.
9. No branch change is permitted against vacant TFWS seat. However, a TFWS student may seek branch transfer on non-TFWS seat, surrendering tuition fee waiver seat.
10. Following fee structure shall be applicable for various types of transfer :
 - (a) GAS to GAS - The student will continue to be in the GAS category after change of branch.
 - (b) SFS to SFS - The student will continue to be in SFS category after change of branch.
 - (c) GAS to SFS - The fee category of the student will be of SFS category.
 - (d) SFS to GAS - The student will continue to be in the SFS category. The SFS to GAS vacated by the student (of SFS category) will also be SFS seat.
11. In case of tie in merit, priority shall be given to students having more marks in theory papers:


REGISTRAR

Copy to following for information and necessary action:

1. Joint Secretary, Technical Education Deptt., Govt. of Rajasthan, Jaipur
2. All Heads of Offices, UCE-RTU, Kota
3. P.S. to HVC
4. P.A. to Registrar
5. Webmaster to post this order on RTU website for circulation to all affiliated Colleges.


REGISTRAR

OTC 11/06/20