

# Swami Keshvanand Institute of Technology, Management & Gramothan

(An Autonomous Institute affiliated to Rajasthan Technical University, Kota)

Ramnagaria (Jagatpura) Jaipur-302017

SKIT/2026/184

Date: 15-06-2026

## **NOTICE**

(Regarding Branch Change Process for the Academic Session 2026-27)

As per the resolution of 3<sup>rd</sup> meeting of academic council held on 31.05.2025 vide agenda no. 3.5 and subsequent approval of 3<sup>rd</sup> BOG held on 04.10.2025 vide agenda no. 3.2, the change of branch process 2026-27 will be carried out at the institute level for B.Tech III semester students admitted/enrolled in the academic session 2025-26.

Eligible students who are willing to change of their existing branch can apply through Institute ERP Portal [https://erp.skit.ac.in/admission/branch\\_change](https://erp.skit.ac.in/admission/branch_change) on or before 01-07-2026. No applications will be accepted after last date (01-07-2026) under any circumstances.

Activity	Critical Date
Start Date for filling application forms through Institute ERP Portal	: 16-06-2026
Last date for filling application forms through Institute ERP Portal	: 03-07-2026
Display of list of eligible applicants on institute website	: 06-07-2026 (up to 2 pm)
Last date for filing objections regarding the list of eligible applicants	: 08-07-2026 (up to 2 pm)
Last date for withdrawal of application by written request	: 09-07-2026 (up to 2 pm)
Declaration of final list after branch change	: 13-07-2026

### **Please note:**

1. Students are advised to read the change of branch rules and other relevant notices available on the notice boards/ Student's ERP/ institute website- <https://www.skit.ac.in/important-links/branch-change-process.html> before applying for change of branch.
2. The vacant seat matrix and list of eligible applicants will be displayed on the institute website- <https://www.skit.ac.in/important-links/branch-change-process.html>
3. Students must bring their College ID/Aadhaar/any govt. ID at the time of counseling session.
4. **The counseling session for change of branch will be held on 13-07-2026 at 11 am in J.C. Bose Seminar Hall, Sir Vishveshvariya Block (Civil Block).** In case any student remains absent during counseling his/her branch will be changed as per the candidate's preference given in the application form and according to merit.
5. In case of any query, contact Mr. Bharat Malhotra, Office of Director Academics, Vikram Sarabhai Block at +91 141 3500300 (8:30 am to 3:30 pm) or email to [branchchangecommittee@skit.ac.in](mailto:branchchangecommittee@skit.ac.in)



(Dr. Ramesh Kumar Pachar)  
Principal

### **Copy to:**

Director, Director (Academics), Registrar, Dean  
HODs (Engg.), Incharge B.Tech I year, Physics, Chemistry, Maths, English, TPC, OSA, OFA  
Dy. Registrar, Office of the Director Academics, Exam Cell, Accounts Office, ERP Cell, Hostel Offices,  
Members (Branch Change Committee), Website Incharge, All Notice Boards  
B.Tech III semester students by circulation

**All concerned must note that the following are the important points regarding eligibility criteria and rules for the change of branch process 2026-27**

1. The student must have passed both the I & II semester B.Tech examinations in all components in single attempt with an aggregate CGPA  $\geq 5.50$ .
2. The student with back papers or whose result has not been declared due to any reason will not be considered for change of branch.
3. The student admitted under Physically Challenged/ Ex-Serviceman/ Kashmiri Migrants/ PMSSS categories will not be eligible for change of branch.
4. No branch change is permitted against vacant TFWS & EWS seats. However such student may seek branch transfer on non TFWS/EWS seat.
5. In case of tie in merit among the students, priority will be given to the students in the following order:
  - (i) Total grade points earned in all theory subjects in I & II semester B.Tech exams taken together
  - (ii) Merit of admission as per JEE (Main) 2025.
  - (iii) Percentage obtained in Mathematics subject at class XII exam.
  - (iv) Date of Birth, elder student shall be given priority.
6. The separate merit list and process for branch change will be based on following categories (separate merit list for female candidates will also be displayed):
  - (i) SC
  - (ii) ST
  - (iii) OBC
  - (iv) GeneralAny surplus vacant seat of SC category shall be transferred to ST category and vice-versa. After this, surplus vacant seat of each category will be added to General category.
7. The change of branch will be carried out as per the guidelines in the order of merit. The entire process is dependent on the availability of vacant seats, students' merit & the preferences given by students. No change of branch shall be permitted thereafter.
8. The branch allotted to the student through the process of branch change will be final and no change will be permitted once this process is over.
9. The allotment of new branch will be provisional, subject to approval by RTU, Kota. The newly allotted branch will be effective from B.Tech III semester in the academic session 2026-27. Concerned students are required to submit the prescribed branch change fee of Rs. 800/- online through SKIT Payment Gateway <https://erp.skit.ac.in/payments> latest by 15-07-2026.