

**Swami Keshvanand Institute of Technology,
Management & Gramothan
Internal Quality Assurance Cell**

SKIT/ IQAC/2021-22/16

May 07, 2022

Minutes of Meeting

With reference to SKIT/ IQAC/2021-22/15, A meeting of the Internal Quality Assurance Cell (IQAC) was held on May 05, 2022 at 2:00 PM in the Internal Quality Assurance Cell, Vikram Sarabhai Block.

The following IQAC members participated:

1. Prof.(Dr.) S. L. Surana, Director (Academics)
2. Prof.(Dr.) Ramesh Kumar Pachar (Chairperson-IQAC)
3. Mrs. Rachna Meel (Registrar)
4. Prof.(Dr.) R. K. Jain, Dean
5. Prof.(Dr.) Anil Choudhary (Coordinator-IQAC)
6. Prof.(Dr.) Praveen Kumar Jain
7. Dr. Rishi Vyas
8. Prof.(Dr.) Mukesh Arora
9. Prof.(Dr.) Dheeraj Joshi
10. Dr. D. R. Chitara
11. Ms. Pooja Jain
12. Prof.(Dr.) Rohit Mukherjee
13. Prof.(Dr.) Amber Srivastava
14. Dr. Atul Gupta
15. Mr. Kailash Soni
16. Mr. Ankit Dhir
17. Mr. Ronak Singhavi
18. Mr. Puneet Bhardwaj

Members granted leave of absence:

1. Prof.(Dr.) Mukesh Kumar Gupta
2. Mr. Milind Sharma

[Handwritten signatures and initials of the IQAC members are present below the list of participants and those granted leave of absence.]

Minutes of meetings recorded by: Dr. Rishi Vyas

1. The meeting began with a welcome address by IQAC Chairperson, Prof. Ramesh Kumar Pachar.
2. Prof. R. K. Jain shared the details of preparedness for the visit of NAAC expert committee. The presentations of Departments/Centres are reviewed and found satisfactory.
3. Dr. Rishi Vyas shared the status of preparation of DCF for AISHE Survey 2020-21. The last date for submission is May 11, 2022.
4. The chairmen discussed the performance of the institute based on parameters for the QIV ranking and set the target to be ranked no. 1 under the RTU affiliated institute.
5. The status of NBA accreditation of ECE and ME department was discussed. It was told to the members of IQAC by the Head, ECE and ME department that due to COVID-19 pandemic, submission of compliance reports was delayed, and tasks were completed in the month of February.
6. The reports of FDPs/Workshops/Conferences organized by the institute during the last three months were discussed and the quality of all events were found satisfactory.
7. The inputs of committee members were recorded to plan the IQAC calendar of the activities for the academic year 2022-2023.

The meeting ended with the closing remarks of the Chairperson. He extended his gratitude to all the members for their inputs and support.

Dr. Anil Chaudhary
Coordinator-IQAC

Copy to:

Director
Director (Academics)
Principal
Registrar
Dean, Head-OFA, Head-OSA
All HoD's
All the member of IQAC
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**Swami Keshvanand Institute of Technology,
Management & Gramothan
Internal Quality Assurance Cell**

Attendance: IQAC Meeting held on 05.05.2022

Name	Signature
Prof.(Dr.) S. L. Surana, Director (Academics)	<i>S.L. Surana</i>
Prof.(Dr.) Ramesh Kumar Pachar (Chairperson-IQAC)	<i>R.K. Pachar</i>
Mrs. Rachna Meel (Registrar)	<i>Rachna Meel</i>
Prof.(Dr.) Anil Chaudhary (Coordinator-IQAC)	<i>Anil Chaudhary</i>
Prof.(Dr.) Praveen Kumar Jain	<i>Praveen Kumar Jain</i>
Dr. Rishi Vyas	<i>Rishi Vyas</i>
Prof.(Dr.) R. K. Jain	<i>R.K. Jain</i>
Prof.(Dr.) Mukesh Kumar Gupta	ABSENT
Prof.(Dr.) Mukesh Arora	<i>Mukesh Arora</i>
Prof.(Dr.) Dheeraj Joshi	<i>Dheeraj Joshi</i>
Dr. D. R. Chitara	<i>D.R. Chitara</i>
Ms. Pooja Jain	<i>Pooja Jain</i>
Prof.(Dr.) Rohit Mukherjee	<i>Rohit Mukherjee</i>
Prof.(Dr.) Amber Srivastava	<i>Amber Srivastava</i>
Dr. Atul Gupta	<i>Atul Gupta</i>
Mr. Kailash Soni	<i>Kailash Soni</i>
Mr. Milind Sharma	ABSENT
Mr. Ankit Dhir	<i>Ankit Dhir</i>
Mr. Ronak Singhavi	<i>Ronak Singhavi</i>
Mr. Puneet Bhardwaj	<i>Puneet Bhardwaj</i>

Anil Chaudhary
Dr. Anil Chaudhary
Coordinator-IQAC