

**Swami Keshvanand Institute of Technology,
Management & Gramothan
Internal Quality Assurance Cell**

SKIT/ IQAC/2021-22/06

October 4, 2021

Minutes of Meeting

With reference to SKIT/ IQAC/2021-22/05, A meeting of the Internal Quality Assurance Cell (IQAC) was held on October 1, 2021 at 2:00 PM.

The following IQAC members participated:

1. Prof.(Dr.) Ramesh Kumar Pachar (Chairperson-IQAC)
2. Ms. Rachna Meel (Registrar)
3. Prof.(Dr.) Anil Chaudhary (Coordinator-IQAC)
4. Prof.(Dr.) Praveen Kumar Jain
5. Dr. Rishi Vyas
6. Prof.(Dr.) R. K. Jain
7. Prof.(Dr.) Mukesh Kumar Gupta
8. Prof.(Dr.) Mukesh Arora
9. Prof.(Dr.) Dheeraj Joshi
10. Dr. D. R. Chitara
11. Ms. Pooja Jain
12. Prof.(Dr.) Rohit Mukherjee
13. Prof.(Dr.) Amber Srivastava
14. Dr. Atul Gupta
15. Mr. Kailash Soni
16. Mr. Milind Sharma

Members granted leave of absence:

1. Prof.(Dr.) S. L. Surana, Director (Academics)

Minutes of meetings recorded by: Dr. Rishi Vyas

1. The meeting began with a welcome address by IQAC Chairperson, Prof. Ramesh Kumar Pachar.

(Handwritten signatures and initials in blue ink):
Pachar, Rachna, Anil, Praveen, Rishi, R.K., Mukesh, Mukesh, Dheeraj, D.R., Pooja, Rohit, Amber, Atul, Kailash, Milind.

2. Previous meetings' action items were discussed and status of action items was updated. The following persons are proposed to be added to IQAC:


Name	Designation	Department	IQAC Role
Mr. Ankit Dhir	Alumni (CSE, 2011 Batch)	Founder and CEO Habilelabs Pvt. Ltd.	Member
Mr. Ronak Singhavi	Industry Person	Auriga IT Consulting Pvt. Ltd.	Member
Mr. Punit Bhardwaj F/O Divyanshi Bhardwaj (3rd Sem CSE)	Parent	---	Member

3. Prof. Ramesh Kumar Pachar shared the grant of approval for a new B.Tech. program in Computer Science & Engineering with specialization in Data Science with an intake of 60 seats.
4. The status of NBA accreditation of the UG program of ECE and ME department was discussed. It was told to the members of IQAC by the Head, ECE and ME department that due to COVID-19 pandemic, submission of compliance reports was delayed, and tasks were completed in the month of February.
5. The chairmen discussed the performance of the institute based on parameters for the QIV ranking.
6. The committee discussed the suggestions made by expert members of RTU Kota during inspection of facilities for CoE approval.
7. The scope of organization of workshop for Non-Teaching Staff on Basics of Cyber Security, MS office 365 & Work Etiquettes was discussed and approved.
8. Prof. (Dr.) R.K. Jain discussed the status of NAAC SSR. It was decided that the SSR should be submitted by 30th June, 2021.
9. Prof. Anil Chaudhary demonstrated the functionalities of the DRS system. The inputs from committee members were discussed.
10. The feedback received from all stakeholders (students, parents, staff, alumni, and employer) was shared with committee members and suitable actions were proposed.

[Handwritten signatures and initials are present below the text, including names like Ankit, Ronak, Punit, and others.]

11. The reports of FDPs/Workshops/Conferences organized by the institute during the last three months were discussed and the quality of all events were found satisfactory.

The meeting ended with the closing remarks of the Chairperson. He extended his gratitude to all the members for their inputs and support.


Dr. Anil Chaudhary
Coordinator-IQAC

Copy to:

Director

Director (Academics)

Principal

Registrar

All HoDs


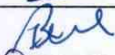
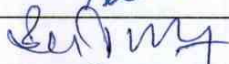

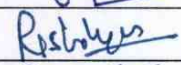
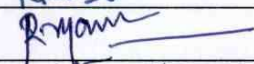
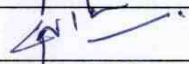
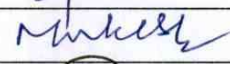



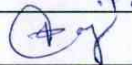
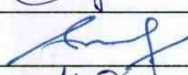
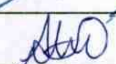

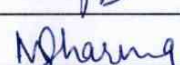
All the member of IQAC

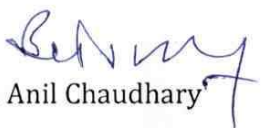
IQAC File



**Swami Keshvanand Institute of Technology,
Management & Gramothan
Internal Quality Assurance Cell**

Attendance: IQAC Meeting held on 01.10.2021

Name	Signature
Prof.(Dr.) S. L. Surana, Director (Academics)	ABSENT
Prof.(Dr.) Ramesh Kumar Pachar (Chairperson-IQAC)	
Mrs. Rachna Meel (Registrar)	
Prof.(Dr.) Anil Chaudhary (Coordinator-IQAC)	
Prof.(Dr.) Praveen Kumar Jain	
Dr. Rishi Vyas	
Prof.(Dr.) R. K. Jain	
Prof.(Dr.) Mukesh Kumar Gupta	
Prof.(Dr.) Mukesh Arora	
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Dr. Atul Gupta	
Mr. Kailash Soni	
Mr. Milind Sharma	


Dr. Anil Chaudhary
Coordinator-IQAC