

**Swami Keshvanand Institute of Technology,
Management & Gramothan
Internal Quality Assurance Cell**

SKIT/ IQAC/2022-23/08

December 01, 2022

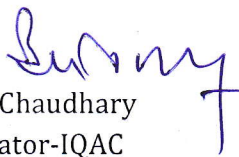
NOTICE

A meeting of Internal Quality Assurance Cell (IQAC) is scheduled on December 08, 2022 at 11:00AM with following agenda items:

1. Review of previous meeting's action items
2. Status of submission of NBA-SAR of B.Tech. program of CSE and EE
3. Status of Institute's application for Autonomous status
4. Preparation of examination scheme to be implemented after the grant of Autonomous status
5. To initiate the process to review the vision and mission of the Institute
6. To plan FDP for new entrance faculty members
7. The quality audit of the academic activities held since the last IQAC meeting
8. Assessment of the quality and outcomes of the events concluded since the last IQAC meeting
9. Data submission for NIRF India Ranking 2023 and AISHE Survey 2021-22
10. Any Other item with the permission of Chairperson

All the members of IQAC are requested to make it convenient to attend the meeting.

Venue: Internal Quality Assurance Cell (Vikram Sarabhai Block).


Dr. Anil Chaudhary
Coordinator-IQAC

Copy to:

Director
Director (Academics)
Principal
Registrar
Dean
Head-OFA, Head-OSA
All HoD's
All the member of IQAC
IQAC File

**Swami Keshvanand Institute of Technology,
Management & Gramothan
Internal Quality Assurance Cell**

SKIT/ IQAC/2022-23/09

December 10, 2022

Minutes of Meeting

With reference to SKIT/ IQAC/2022-23/08, A meeting of the Internal Quality Assurance Cell (IQAC) was held on December 08, 2022 at 11: 00 AM in the Internal Quality Assurance Cell (Vikram Sarabhai Block).

The following IQAC members participated:

1. Prof.(Dr.) S. L. Surana, Director (Academics) *S. L. Surana*
2. Prof.(Dr.) Ramesh Kumar Pachar (Chairperson-IQAC) *RK*
3. Prof.(Dr.) R. K. Jain, Dean
4. Prof.(Dr.) Anil Choudhary (Coordinator-IQAC)
5. Prof.(Dr.) Praveen Kumar Jain
6. Prof. (Dr.) Rishi Vyas
7. Prof.(Dr.) Mukesh Arora *Mukesh*
8. Prof.(Dr.) Amber Srivastava
9. Prof.(Dr.) Mukesh Kumar Gupta
10. Prof.(Dr.) Dheeraj Joshi *DJ*
11. Dr. Sarfaraz Nawaz *SN*
12. Prof. (Dr.) D. K. Sharma
13. Prof.(Dr.) Rohit Mukherjee *RM*
14. Dr. Atul Gupta *AG*
15. Mr. Kailash Soni
16. Mr. Milind Sharma
17. Mr. Sanket Sharma
18. Mr. Ronak Singhavi
19. Mr. Jyoti Prakash Sharma

Members granted leave of absence:

1. Mrs. Rachna Meel (Registrar)
2. Prof. (Dr.) Sangeeta Vyas

SP *1-Rishi Vyas*
Jyoti Prakash *12/12*

Ruf
Royam
Sharma

Bul
Surya
Panaj *12/12/22*
P

Minutes of meetings recorded by: Dr. Rishi Vyas

S. No.	Agenda Items	Highlights/ Observation/Discussion points
1	Review of previous meeting's action items.	Previous meetings' action items were discussed and it was resolved to close all the action items at the earliest.
2.	Status of submission of NBA-SAR of B.Tech. program of CSE and EE	The NBA Coordinator Prof. P.K. Jain updated the status of the submission of NBA-SAR for the B.Tech. program of CSE and EE. It was suggested to prepare the Department of Management Studies and Civil Engineering for participation in the NBA accreditation process. The respective heads are suggested to work in coherence with the Director (Academics), Head OFA and Coordinator, NBA for this purpose.
3.	Status of Institute's application for Autonomous status.	Prof. S.L. Surana shared the status of the institute's application for autonomous status. It was concluded to submit it to UGC by April, 2023.
4.	Preparation of examination scheme to be implemented after the grant of Autonomous status.	The Director (Academics) discussed the aspects of the proposed examination scheme after the grant of autonomy by UGC in line with the NEP-2020.
5	To initiate the process to review the vision and mission of the Institute.	The committee members felt the need to review the vision and mission statement of the Institute. Prof. P. K. Jain was given responsibility to initiate the process to collect feedback from all stakeholders and report the analysis.
6.	To plan FDP for new entrance faculty members.	Prof. Anil Chaudhary raised the requirement for organization of FDP for newly joined faculty members in the institute. It was decided to organize this FDP under the Coordination of Prof. Chaudhary by the end of December 2022.
7	The quality audit of the academic activities held since the last IQAC meeting.	The Head OFA updated the members about the assessment of the academic audit conducted by the Office of faculty Affairs. The Heads were asked to work on the lacuna reported by OFA.
8	Assessment of the quality and outcomes of the events concluded since the last IQAC meeting	Head OFA, Prof. Mukesh Arora briefed the members about the quality of the events concluded in the Institute since the last meeting.
9	Data submission for NIRF India Ranking 2023	Prof. Rishi Vyas shared the criteria for the India Ranking 2023 and the Institute's information to be uploaded on the NIRF portal in three categories: Engineering, Overall and Management. A comparison of the previous year information submitted on the portal was also discussed in contrast with the present information.

The bottom of the page contains numerous handwritten signatures in blue ink. These include the signature of the Director (Dr. Rishi Vyas) and several other faculty members, some of whom are also listed in the agenda items (e.g., Prof. Anil Chaudhary, Prof. S.L. Surana, Prof. Mukesh Arora). The signatures are written over the bottom of the table and spread across the bottom of the page.

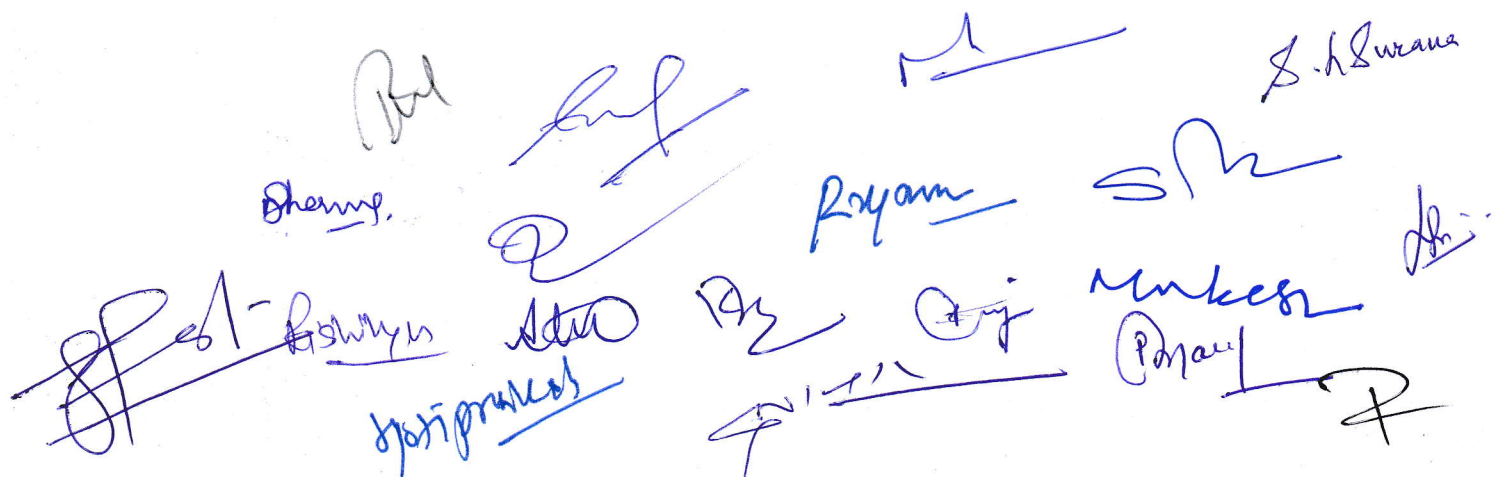
10	Data submission for AISHE Survey 2021-22	Prof. Rishi Vyas updated the members regarding the participation of the Institute in the AISHE Survey 2021-22. The format was shared with members.
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The meeting ended with the closing remarks of the Chairperson. He extended his gratitude to all the members for their inputs and support.

Dr. Anil Chaudhary
Coordinator-IQAC

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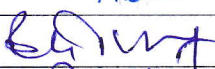
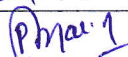
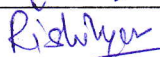
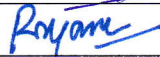
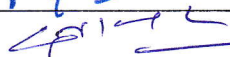
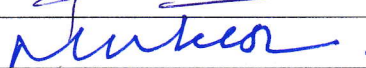




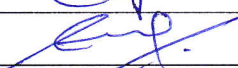


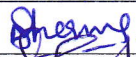


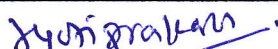
Director
Director (Academics)
Principal
Registrar
Dean, Head-OFA, Head-OSA
All HoD's
All the member of IQAC
IQAC File
Website I/c


 A collection of handwritten signatures in blue ink, including names like Sherry, Anil, Rishi, and others, some with underlines.

Swami Keshvanand Institute of Technology, Management & Gramothan

Internal Quality Assurance Cell

Attendance: IQAC Meeting held on 08.12.2022

Name	Signature
Prof.(Dr.) S. L. Surana, Director (Academics)	
Prof.(Dr.) Ramesh Kumar Pachar (Chairperson-IQAC)	
Mrs. Rachna Meel (Registrar)	ABSENT
Prof.(Dr.) Anil Chaudhary (Coordinator-IQAC)	
Prof.(Dr.) Praveen Kumar Jain	
Prof. (Dr.) Rishi Vyas	
Prof.(Dr.) R. K. Jain	
Prof.(Dr.) Mukesh Kumar Gupta	
Prof.(Dr.) Mukesh Arora	
Prof. (Dr.) Sangeeta Vyas	ABSENT
Prof.(Dr.) Dheeraj Joshi	
Dr. Sarfaraz Nawaz	
Prof. (Dr.) D.K. Sharma	
Prof.(Dr.) Rohit Mukherjee	
Prof.(Dr.) Amber Srivastava	
Dr. Atul Gupta	
Mr. Kailash Soni	
Mr. Milind Sharma	
Mr. Sanket Sharma	
Mr. Ronak Singhavi	
Mr. Jyoti Prakash Sharma	

Dr. Anil Chaudhary
Coordinator-IQAC

