



Swami Keshvanand Institute of Technology, Management &
Gramothan, Jaipur

(An Autonomous Institute Affiliated to Rajasthan Technical University, Kota)

Department of Electrical Engineering

विद्युत् अभियांत्रिकी विभाग



Date: 07.04.2025

Minutes of Meeting of 2nd BOS, Electrical Engg.

The second meeting of Board of Studies (BOS), Electrical Engg Deptt. was held on 7th April, 2025 (Monday) at 11:00 a.m. in the Office of HOD, Deptt. of Electrical. Engg., Swami Keshvanand Institute of Technology, Management & Gramothan, Jaipur.

Members present in the meeting: *Please refer Enclosure-1 for details*

Prof. Sarfaraz Nawaz, Head, Electrical Engg. Deptt. extended a warm welcome to all the members of Board of Studies of Electrical Engg. and briefed about the agenda item of this meeting as follows:

1. To **confirm the minutes** of the BOS meeting held on 23 October 2024.

Resolution:

- The minutes of the Board of Studies (BOS) meeting of the Electrical Engineering Department, held on 23 October 2024, be and are hereby confirmed as a true and accurate record.

2. To **approve the syllabus** of all the courses as per teaching and examination schemes of B.Tech (Electrical Engineering) (Semester III & IV) and M.Tech (Power Systems) (Semester III & IV) for academic year 2025-26 (already shared via email).

Resolution:

- Prof. Sarfaraz Nawaz presented the syllabus of all the courses as per the teaching and examination schemes of B.Tech(Electrical Engineering) and M.Tech(Power Systems) 2nd Year (Semester III & IV) before the house.
- Prof. K.R. Niazi and Prof. Jayashri Vajpai, both subject experts, shared valuable insights on the latest trends and technologies in the power systems sector. Alumni member Dr. Kapil Shukla also contributed by highlighting key areas and domains where students' skill sets need to be enhanced in line with current industry requirements. It was recommended that the courses Circuit Analysis I & II and Electrical Machines I & II be revised to align with recent advancements and industry trends.
- After incorporations of relevant suggestions from various members present in the meeting the syllabus was finalized and thereby approved in the meeting. *(Please refer Enclosure-2 for details)*



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3. Any other academic matters with the permission of the chair.

Resolution: With the permission of the Chair, the floor was opened for any other academic matters. As no additional points were raised, the meeting proceeded to the conclusion without further discussion.

Name of Expert	Affiliation	Role	Signature
Prof. Sarfaraz Nawaz	Professor & Head-EE Department, SKIT M & G, Jaipur	Convenor-BOS-EE	
Dr. Shashi Raj Kapoor	Professor & Associate Dean, EE Department, RTU kota	Member (RTU, Subject Expert)	Joined online
Prof. K. R. Niazi	Professor, EE Department, MNIT, Jaipur	Member (External Subject Expert)	
Dr Jayashri Vajpai	Professor, EE, Department, Jai Narain Vyas University , Jodhpur	Member (External Subject Expert),	Joined online
Dr. Kapil Shukla	Assistant Professor, EE Department, MNIT, Jaipur	Member (Institute Alumni)	
Mr. Pankaj Jangid	Dy. General Manager, PGCIL, Gurugram	Member (industry/corporate sector/allied areas)	Joined online

Enclosure:

1. Attendance Sheet of the BOS members
2. Syllabus of all the courses B.Tech 2nd Year (Semester III & IV) & M.Tech Power Systems (PS) 2nd Year (Semester III & IV)

Copy to:

- Director, Director(Academics), Registrar, Principal, Dean
- All BOS-Electrical Engg members