**Swami Keshvanand Institute of Technology, Management & Gramothan**
Ramnagaria (Jagatpura) Jaipur-302017

SKIT/2022/1499 Date: 07-10-2022

# CIRCULAR

(Regarding Student Counseling Cell/ Office of Student Affairs)

As per the guidelines of AICTE, the following members are nominated for **'Student Counseling Cell/ Office of Student Affairs'** for the academic session 2022-23. The objective of this cell is to help the students in becoming self-aware and to attain the highest potential while dealing with anxiety and stress and also to discuss the problems of students regarding their academic and social life.

| Name | Designation | Position |
|---|---|---|
| Dr. Sangeeta Vyas | Professor, Dept. of Chemistry | Head |
| Mr. Kailash Soni | Associate Professor, Dept. of CSE | Member |
| Dr. Chandan Kumar | Associate Professor, Dept. of ME | Member |
| Dr. Swati Joshi | Associate Professor, Dept. of Chemistry | Member |

(Dr. Ramesh Kumar Pachar)
Principal

**Copy to:**
The Director, The Director Academics, The Registrar, Dean, Head(OSA)
I/c. B.Tech. I year, HODs (Engg.+MBA), Chemistry, English, Maths, Physics, TPC
Dy. Registrar, Hostel Offices, I/c. Security
Students/Staff members- by circulation
Persons Concerned
All the notice boards

**Swami Keshvanand Institute of Technology, Management & Gramothan**
Ramnagaria (Jagatpura) Jaipur-302017

SKIT/2022/1500

Date: 07-10-2022

# CIRCULAR

(Regarding Institution-Industry Cell)

As per the guidelines of AICTE, the following members are nominated for an **Institution-Industry Cell** to understand and work upon industrial requirements of the region and to act as a bridge among academia and industry for the academic session 2022-23:

| Name | Designation | Position |
|---|---|---|
| Dr. Amber Srivastava | Professor, Dept of. Mathematics | Chairman |
| Mr. Vineet Jain | Training Placement Officer | Member |
| Mr. Ajay Bhardwaj | Assistant Professor, Dept. of EE | Member |
| Mr. Neeraj Jain | Assistant Professor, Dept. of EC | Member |
| Mr. Amit Kumar Bansal | Associate Professor, Dept. of ME | Member |

(Dr. Ramesh Kumar Pachar)
Principal

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Ramnagaria (Jagatpura) Jaipur-302017

SKIT/2022/1501 Date: 07-10-2022

# CIRCULAR

Regarding Internal Complaint Committee (ICC)/Women Cell

**Ref.:** **F.No. AICTE/WH/2016/01 —All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees & Students and Redressal of Grievances in Technical Institutions) Regulations 2016 issued on dated 10th June, 2016 in THE GAZETTE OF INDIA**

The following members are nominated for **Internal Complaints Committee (ICC)/ Women Cell** of the institute to provide a healthy and congenial atmosphere to the female staff and students of the institute for the academic session 2022-23:

| Name | Designation | Position |
|---|---|---|
| Dr. Sangeeta Gupta | Associate Professor, Dept. of Mathematics | Presiding Officer |
| Dr. Krishna Dayal Sharma | Professor, Dept. of English | Member |
| Dr. Anupriya Singh | Associate Professor, Dept. of English | Member |
| Dr. Savita Choudhary | Associate Professor, DMS | Member |
| Mr. B. S. Sharma | Deputy Registrar | Member |
| Mrs. Seema Sharma | Office Assistant | Member |
| Jayshree Sharma (IV year, EE) | Representative of girls student | Member |
| Arvind Yadav (III year, Civil) | Representative of boys student | Member |
| Chakshit Gunidia (III year, ECE) | Representative of boys student | Member |

The above members shall follow the rules and regulations of this act and changes made therein from time to time.

(Dr. Ramesh Kumar Pachar)
Principal

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Ramnagaria (Jagatpura) Jaipur-302017

SKIT/2022/1502 Date: 07-10-2022

# CIRCULAR

(Regarding Anti Ragging Committee)

**Ref.:** **F.No. 37-3/Legal/AICTE/2009 —All India Council for Technical Education (Prevention and Prohibition of Ragging) Regulations 2009, notification issued on 1st July, 2009 in THE GAZETTE OF INDIA**

The following members are nominated for an **Anti-Ragging Committee (ARC)** in the Institute to curb ragging and to ensure ragging free campus for the academic session 2022-23:

| Name | Position | Category |
|---|---|---|
| Dr. Ramesh Kumar Pachar | Chairman | Principal |
| SHO, Ramnagaria, Jagatpura P.S. (Jaipur East) | Member | Police Admin (Police inspector/SHO) |
| Tehsildar of Sanganer Tehsil, Jaipur | Member | Civil Admin (Revenue/Taluka/Civil) |
| - | Member | Official of NGO (Work for youth activity) |
| Dr. Ashish Nayyar<br>Professor, Dept. of ME | Member | Representative of senior faculty |
| Mr. Anirudh Mathur<br>Associate Professor, Dept. of Civil Engg. | Member | Chief Proctor/ Senior faculty |
| Dr. Jyoti Arora<br>Associate Professor, Dept. of Mathematics | Member | Representative of senior faculty |
| Adish Jain (IV year, ECE) | Member | Representatives of boy students |
| Sumit Saini (III year, EE) | Member | |
| Khushi Kaur Anand<br>(II year, CSE) | Member | Representative of girl student |
| Mr. Uttam Chand Jangid<br>(F/o Megha Jangid, III year, ECE) | Member | Representative of parents |
| Mr. Jagdish Rai Choudhary<br>House Manager | Member | Representative of non-teaching staff |

This committee shall follow the rules and regulations of this act and changes made therein from time to time.

***Note:*** The committee must ensure the anti-ragging undertakings to be filled by each student at the time of registration in odd semesters.

(Dr. Ramesh Kumar Pachar)
Principal

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Dy. Registrar, Hostel Offices, I/c. Security, Persons Concerned
Students/Staff members- by circulation
All the notice boards

**Swami Keshvanand Institute of Technology, Management & Gramothan**
Ramnagaria (Jagatpura) Jaipur-302017

SKIT/2022/1503

Date: 07-10-2022

# CIRCULAR

(Regarding Student Disciplinary Council)

As per the RTU guidelines, the following members are hereby appointed for **'Student Disciplinary Council'** for the academic year 2022-23 to take cognizance of indiscipline and unruly behavior of students both in the institute and in the hostel by inflicting the penalties commensurate with the acts of misdemeanor by the students.

| Name | Designation | Position |
|---|---|---|
| Mr. Anirudh Mathur (Chief Proctor) | Associate Professor, Dept. of Civil Engg. | Chairman |
| Mr. Pramod Jain (Dy. Chief Proctor) | Assistant Professor, Dept. of ME | Member |
| Ms. Anjana Sangwan | Associate Professor, Dept. of CSE | Member |
| Mr. Lalit Kumar Lata | Assistant Professor, Dept. of ECE | Member |
| Ms. Deepti Arela | Assistant Professor, Dept. of EE | Member |
| Dr. Anurag Sharma | Associate Professor, Dept. of Chemistry | Member |

The committee shall maintain an adequate record of the history and disposition of each case.

(Dr. Ramesh Kumar Pachar)
Principal

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Dy. Registrar, Hostel Offices, I/c. Security
Students & Staff members- by circulation
Persons concerned
All the notice boards

**Swami Keshvanand Institute of Technology, Management & Gramothan**
Ramnagaria (Jagatpura) Jaipur-302017

SKIT/2022/1504 Date: 07-10-2022

# CIRCULAR

(Regarding Student Grievance Redressal Committee)

**With reference to the AICTE (Redressal of Grievance of Students) Regulations 2019,** the following members are hereby appointed for **'Student Grievance Redressal Committee (SGRC)'** for the academic year 2022-23 to address the grievances of existing students as well as those seeking admission in various programs/branches of the institute.

| Name | Designation | Position |
|---|---|---|
| Dr. Ramesh Kumar Pachar | Principal, SKIT | Chairperson |
| Mrs. Rachna Meel | Registrar, SKIT | Convener |
| Dr. Sangeeta Vyas | Professor, Dept. of Chemistry | Member |
| Dr. Dhanraj Chitara (SC) | Associate Professor, Dept. of EE | Member |
| Mr. M. K. Beniwal (OBC) | Associate Professor, Dept. of CS | Member |
| Kavya Kulshrestha (IV year, CE) | Student's Representatives | Member |

(Dr. Ramesh Kumar Pachar)
Principal

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Dy. Registrar, Hostel Offices, I/c. Security
Students & Staff members- by circulation
Persons concerned
All the notice boards

**Swami Keshvanand Institute of Technology, Management & Gramothan**
Ramnagaria (Jagatpura) Jaipur-302017

SKIT/2022/1505 Date: 07-10-2022

# CIRCULAR

(Regarding Grievance Redressal Committee)

**With reference to the AICTE (Redressal of Grievance of Faculty/Staff member) Regulations 2021,** the following members are hereby appointed for **'Grievance Redressal Committee (GRC)'** for the academic year 2022-23 to redress the grievances of the existing faculty/staff members as well as those seeking appointment in various department of the institute.

| Name | Designation | Position |
|---|---|---|
| Dr. Ramesh Kumar Pachar | Principal, SKIT | Chairperson |
| Mrs. Rachna Meel | Registrar, SKIT | Convener |
| | One senior professor of the affiliating university | Member |
| | One official from affiliating university/state DTE (to be nominated by DTE/university | Member |
| Dr. Sangeeta Vyas<br>Professor, Dept. of Chemistry | One Senior Faculty (not below Associate Professor) | Member |
| Dr. Mukesh Arora<br>Professor, Dept. of ECE | One Senior Faculty (not below Associate Professor) | Member |

(Dr. Ramesh Kumar Pachar)
Principal

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I/c. B.Tech. I year, HODs (Engg.+MBA), Chemistry, English, Maths, Physics, TPC
Dy. Registrar, Hostel Offices, Exam Cell, Library, Accounts, I/c. Security
Faculty/Staff members- by circulation
Persons concerned
All the notice boards

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Ramnagaria (Jagatpura) Jaipur-302017

SKIT/2022/1506 Date: 07-10-2022

# CIRCULAR

(Regarding SC/ST/OBC Committee)

**With reference to the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989 and in pursuance of the direction received from the AICTE regarding establishment of SC/ST/OBC Cell.** A committee of the following members is nominated for prevention of caste based discrimination for the academic session 2022-23:

| Name | Designation | Category | Position |
|---|---|---|---|
| Dr. Pramila Kumawat | Professor, Dept. of Mathematics, SKIT | OBC | Convener |
| Dr. Manoj Kumar Sain | Associate Professor, Dept. of ME, SKIT | OBC | Member |
| Mr. Sanjay Bairwa | Assistant Professor, Dept. of ME, SKIT | SC | Member |
| Mr. Mahesh Kr. Meena | Assistant Professor, Dept. of EE, SKIT | ST | Member |
| Ms. Ruchi Mahawar | Technical Assistant, Dept. of ECE, SKIT | SC | Member |

The committee shall follow the rules and regulations of the SC/ST/OBC act and any changes made therein from time to time.

*Note:* Students and staff members can file grievances online using the ERP system (https://erp.skit.ac.in/signin/index.php).

(Dr. Ramesh Kumar Pachar)
Principal

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Students/Staff members- by circulation
All the notice boards