

## Minutes of the Meeting

Minutes of the 2<sup>nd</sup> meeting of the Board of Governors (after conferment of autonomous status) of Swami Keshvanand Institute of Technology, Management & Gramothan, Jaipur held on 02-12-2024 (Monday) at 11:00 am in the Board Room, Ground Floor, Dhanvantari Block, SKIT, Jaipur

The following members were present:

S. No.	Name of Member	Position
1.	Shri Surja Ram Meel	Chairman
2.	Shri Anil Bafna	Vice Chairman
3.	Shri Jaipal Singh Meel	Member
4.	Prof. (Dr.) S. L. Surana	Member
5.	Ms. Rachna Meel	Member
6.	Prof. (Dr.) Ramesh Kumar Pachar	Member Secretary
7.	Prof. (Dr.) R. K. Jain	Member
8.	Dr. Sangeeta Gupta	Member
9.	Mr. B. S. Sharma	Member
10.	Prof. (Dr.) Mukesh Kumar	Special Invitee

The member secretary extended a warm welcome to all BOG members and briefed about the agenda of this meeting.

<b>Agenda No. 2.1:</b>	<b>Confirmation of the minutes of 1<sup>st</sup> BOG meeting (after conferment of autonomous status) held on 07.08.2024.</b> The minutes of meeting were placed among BOG members for seeking approval.
<b>Resolution:</b>	Members approved the minutes.
<b>Agenda No. 2.2:</b>	<b>Approval of minutes of 1<sup>st</sup> and 2<sup>nd</sup> Academic Council Meetings held on 09-08-2024 and 16-11-2024 respectively.</b>
<b>Resolution:</b>	The members approved the minutes of 1 <sup>st</sup> and 2 <sup>nd</sup> Academic Council meetings, held on August 9, 2024 and November 16, 2024 respectively.

<b>Agenda No. 2.3:</b>	<b>Approval of minutes of 1<sup>st</sup> meeting of Finance Committee held on 18-11-2024.</b> Members were informed that as institute has acquired autonomous status in current academic session i.e. session 2024-25, all the UG & PG level examinations will be conducted at Institute level. In this regard the finance committee shared with the members, the fees and expenditures under various heads related to examinations.
<b>Resolution:</b>	The members approved the minutes of 1 <sup>st</sup> Financial Committee meeting held on November 18, 2024 unanimously.
<b>Agenda No. 2.4:</b>	<b>Approval to establish independent admission process for the institute from academic year 2025-26.</b>
<b>Resolution:</b>	The admission process for the admission into B.Tech., M.Tech. and MBA programs were discussed and it was concluded that the independent admission processes should be adopted for the session 2025-26. In this regard members decided that the member secretary should communicate with the university and state government for necessary permissions to carry out admissions at institute level.
<b>Agenda No. 2.5:</b>	<b>To inform about the submission of application to AICTE for the Extension of Approval (EOA) and increase in intake for the academic session 2025-26</b>
<b>Resolution:</b>	Prof. Pachar, informed about the submission of application to AICTE for the Extension of Approval (EOA) for the session 2025-2026. He informed the members regarding the increase in the intake of B.Tech. Program in Computer Science Engineering (Artificial Intelligence) by 120 seats and increase in intake of B.Tech. Program in Electronics and Communication Engineering by 30 seats. As a result Computer Science Engineering (Artificial Intelligence) UG program will now have 240 seats and Electronics and Communication Engineering UG program will have 120 seats.
<b>Agenda No. 2.6:</b>	<b>To inform about the status of construction work of new building</b>
	Institute Director, Shri Jaipal Meel informed the members about the status of construction work of new building. He also shared the budgetary requirements for the same.
<b>Resolution:</b>	Members approved the budget.
<b>Agenda No. 2.7:</b>	<b>To inform about the Institution score in NIRF Ranking 2024</b>
<b>Resolution:</b>	Dean, Prof. R. K. Jain updated all the members about the parameter



NAAC. After discussion the members agreed to set a deadline as 24<sup>th</sup> Dec 2024 for the submission of AQAR to the NAAC portal.

**Agenda No. 2.9:** To inform about submission of Compliance/SAR by the Departments of Information Technology and Electronics and Communication Engineering to NBA

**Resolution:** Dr. S. L. Surana updated all the members about the submission of Compliance/SAR by the department of Information Technology and Electronics and Communication Engineering to NBA. He also shared the set of visit dates submitted for visiting of the evaluation team. The submitted visit dates are as under:

1. 17/01/2025
2. 24/01/2025
3. 31/01/2025
4. 28/02/2025
5. 07/03/2025

**Agenda No. 2.10:** Any other item with the permission of the chair

**Resolution:** With the permission of Chair, Member Secretary Prof. Ramesh Kumar Pachar apprised the house that institute has submitted a proposal (ID-IDEA202000353) to AICTE, New Delhi for sanction of AICTE IDEA LAB. As per the AICTE guidelines, a separate bank account shall be opened for smooth functioning of the project. Members discussed the matter in detail and resolved that in case of approval of the project, a separate bank account may be opened in the name 'AICTE IDEA LAB SKIT JAIPUR'.

It has been resolved that Dr. Ramesh Kumar Pachar, Principal shall act as Chief Mentor of the project and will jointly be the cosignatory in the bank account with Mr. Jaipal Singh Meel, Director of the Institute.

Further, it has been resolved that Principal and Member Secretary, BOG (Ex-Officio) of the institute is authorized to sign the necessary documents pertaining to proposal on the behalf of the institute and also authorised to receive any financial assistance from AICTE, DST, UGC & any other organizations.