

SKIT/2025/194

Date: 23-06-2025

Amended Notice
for the Branch Change Process for the Academic Session 2025-26

Reference No.: SKIT/2025/190 dated 19-06-2025 & SKIT/2025/191 dated 19-06-2025

In compliance with RTU circular no. F(23)Exam Conduct/2025-26/5.220/1687-1693 dated 02-06-2025, the guidelines for branch change process for the academic year 2025-26 has been amended (**refer to Annexure-I**), all the III semester B.Tech students are advised to go through the amended guidelines before applying for branch change.

In addition to above, the students, who have applied for the branch change process 2025-26 online via Institute ERP portal, are required to re-submit the application forms either with revised preferences or confirming the existing ones considering amendments mentioned above.



(Dr. Ramesh Kumar Pachar)
Principal

Copy to:

Director, Director (Academics), Registrar, Dean
HODs (Engg.), Incharge B.Tech I year, Physics, Chemistry, Maths, English, TPC, OSA, OFA
Dy. Registrar, Office of the Director Academics, Exam Cell, Accounts Office, ERP Cell,
Hostel Offices, Website Incharge, All Notice Boards
Members, Branch Change Committee 2025-26
B.Tech III semester students by circulation

Amended Guidelines
for the Branch Change Process for the Academic Year 2025-26

1. The student must have passed both the **I semester B.Tech examination** in all components in single attempt with an aggregate SGPA ≥ 5.50 .
2. The student with back papers or whose result has not been declared due to any reason will not be considered for change of branch.
3. In case of result declaration of re-evaluation/ re-totaling of **I semester B.Tech examination** after branch change process, such students will not be entitled for branch change based on revised result.
4. The student admitted under Physically Challenged/ Ex-Serviceman/ Kashmiri Migrants/ PMSSS categories will not be eligible for change of branch.
5. No branch change is permitted against vacant TFWS & EWS seats. However such student may seek branch transfer on non TFWS/EWS seat.
6. In case of tie in merit among the students, priority will be given to the students in the following order:
 - (i) Total grade points earned in all theory subjects in **I semester B.Tech examination**.
 - (ii) Grade points earned in **Engineering Mathematics-I**.
 - (iii) Merit of admission as per JEE (Main) 2024.
 - (iv) Percentage obtained in Mathematics subject at class-XII exam.
 - (v) Date of Birth, elder student shall be given priority.
7. The separate merit list and process for branch change will be based on following categories (separate merit list for female candidates will also be displayed):

(i) SC	(ii) ST	(iii) OBC	(iv) General
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Any surplus vacant seat of SC category shall be transferred to ST category and vice-versa. After this, surplus vacant seat of each category will be added to General category.
8. The change of branch will be carried out as per the guidelines in the order of merit. The entire process is dependent on the availability of vacant seats, students' merit & the preferences given by students. No change of branch shall be permitted thereafter.
9. The branch allotted to the student through the process of branch change will be final and no change will be permitted once this process is over.
10. The allotment of new branch will be provisional, subject to approval by RTU, Kota. The newly allotted branch will be effective from B.Tech III semester in the academic session 2025-26. Concerned students are required to submit the prescribed branch change fee of Rs. 700/- online through SKIT Payment Gateway <https://erp.skit.ac.in/payments> latest by 10-07-2025.


(Dr. Ramesh Kumar Pachar)
Principal