



Swami Keshvanand Institute

of Technology, Management & Gramothan

(An Autonomous Institute Affiliated to Rajasthan Technical University, Kota)
(Accredited by NAAC with A++ Grade & UG Engineering Programs by NBA)

IQAC-Reg-III
MDM.

SKIT/IQAC/2025-26/09

Date: 18th Feb., 2026

NOTICE

The 21st meeting of the Internal Quality Assurance Cell (IQAC) has been scheduled as per following details:

Date & Day: 20.02.2026 (Friday)

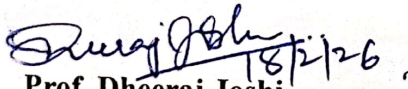
Time: 01:30 PM onwards

Venue: Thakasaran Board Room, Dhanwantari Block.

Agenda:

1. To review the action items of the last IQAC meeting.
2. To discuss the roll out schedule of minor degree programs in AI & ML and Robotics.
3. To discuss the department planning about open electives and audit courses to be offered in session 2026-27.
4. To discuss the revisions proposed in the rubrics for calculating attainments through Internal Practical Examinations.
5. To discuss the quality initiatives and department planning of new HODs appointed in the session 2025-26.
6. To report the feedback on conduction of Induction Program of New Faculty-2025.
7. Any other item with permission of the Chair.

All the members of IQAC are requested to make it convenient to attend the meeting.


Prof. Dheeraj Joshi
Coordinator-IQAC

Copy to:

Director, Director (Academics), Principal, Registrar, Dean, Head-OFA, Head-OSA, All HoD's
IQAC members, IQAC File





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Internal Quality Assurance Cell

SKIT/ IQAC/2025-26/10

Date: 24.02.2026

Minutes of 21st IQAC Meeting held on 20th Feb., 2026

With reference to the notice SKIT/IQAC/2025-26/09, dated 18.02.2026, 21st meeting of the Internal Quality Assurance Cell (IQAC) was held on 20th Feb., 2026 (Friday) at 01:30 pm in the, Thakasaran Board Room, Dhanwantari Block.

The following IQAC members participated in the meeting (Please refer Annexure-I):

1. Dr. S.L.Surana (Director-Academics)
2. Dr. Ramesh Kumar Pachar (Principal) (Chairman-IQAC)
3. Mrs. Rachna Meel (Registrar) (Management Representative-IQAC)
4. Dr. R. K. Jain (Dean) (Member-IQAC)
5. Dr. Dheeraj Joshi (HOD-ME) (Coordinator-IQAC)
6. Dr. B.L.Sharma (HOD-CE) (Member-IQAC)
7. Dr. Mehul Mahrishi (HOD-CSE)
8. Dr. Praveen Kumar Jain (HOD-ECE) (Member-IQAC)
9. Dr. Ankush Tandon (HOD-EE) (Member-IQAC)
10. Dr. Vipin Jain (HOD-IT) (Member-IQAC)
11. Dr. Sangeeta Gupta (I/C B.Tech I Yr) (Member-IQAC)
12. Dr. Virendra Swaroop Sangtani (Head-OFA) (Member-IQAC)
13. Dr. Neha Purohit (Head, OSA) (Member-IQAC)
14. Dr. Savita Choudhary (Head-DMS) (Member-IQAC)
15. Dr. Amber Srivastava (Head, T & P Cell) (Member-IQAC)
16. Dr. Dilip Sharma (Prof-HAG, ME Deptt, MNIT) (External Peer Member)
17. Mr. Abhishek Puri (CBO, Thrillophilla, Jaipur) (Alumnus)
18. Ms. Avani Chaudhary (II Yr. B.Tech-EE) (Student)
19. Mr. Ronak Singhavi (Auriga IT Consulting Pvt. Ltd.) (Industry Person)
20. Mr. Dharmendra Chaudhary (DNO, CMHO Office, Jaipur) (Parent)



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Minutes of meeting as per the discussions and deliberations between members are as follows:

S. No.	Agenda Items	Discussions & Outcome
1.	To review the action items of the previous meeting.	The action items of the previous meeting held on 06.12.2025 were reviewed and approved by the members.
2.	To discuss the roll out schedule of minor degree programs in AI & ML and Robotics	- Dr. R.K.Jain (Dean, SKIT) informed the house that as per provisions of CBCS Regulations-2024 the institute will soon release formal notice regarding roll out of minor degree programs in AI & ML and Robotics in addition to regular B.Tech Degree for students admitted in academic session 2025-26. - The respective HODs of CSE and ME Departments informed the house that all preparations regarding faculty allotments, course plans and laboratory resources have been reviewed and finalized for effective conduction of these programs. - The members were of the strong view that introduction of minor degree programs will augment placements opportunities for our students that lie in intelligent hardware design, automation, and industrial robotics, because now-a-days companies actively seek engineers who bridge traditional engineering concepts with algorithmic software and soft automation.
3.	To discuss the department planning about open electives and audit courses to be offered in session 2026-27.	- As another agenda, the HODs of different department shared their tentative courses to be introduced as open electives in V & VI semester schemes. The inputs and suggestions from BOS members have been taken due considerations while designing the same. - These courses have been designed looking to the current trends and cutting edge technological needs of an industry-ready engineer. The courses offered are related to nanotechnology, energy, climate change, robotics, EV, automation and AI etc. and particular branch student has an ample opportunity to select a course of his/her choice and develop knowledge and competency much needed for interdisciplinary job profiles. - The Dean informed that departments should get them approved from their respective internal and external members in the coming BOS meeting. It was also informed that two audit courses namely

		Disaster Management and Preparedness and Indian Constitution have been planned in the V & VI semester as per stipulations of AICTE from session 2026-27.
4.	To discuss the revisions proposed in the rubrics for calculating attainments through Internal Practical Examinations.	- IQAC Coordinator, Dr. Dheeraj Joshi said that due to incorporation of one In-semester practical examination, minor modifications in internal assessment tools have been proposed for calculation of attainments under OBE. - The members decided that out of the total internal marks of a particular laboratory or sessional course, 60% marks will be allotted on the day of In-semester examination and rest 40% marks comprising (Performance, Lab records, Att. etc.) should be awarded at the end of semester before external examination. - It was decided that a formal notice in this regard will be released soon for revision under SKIT Handbook/Point12/OBE Policy/Pg58-61 with due signatures of Director(Acad.) and Principal.
5.	To discuss the quality initiatives and department planning of new HODs appointed in the session 2025-26.	- Dr. R.K.Jain requested the new HODs appointed in session 2025-26 to prepare and present their planning regarding teaching-learning processes and research & development, consultancy, publications and other functions in their respective departments. The focus should be on enhancing student learning and overall growth of the department. - It was informed by him that a formal notice and department-wise presentation schedule will be released soon by considering availability of Director, Registrar, Director (Academics) and Principal.
6.	To report the successful conduction of Induction Program of New Faculty-2025-26.	- Dr. Dheeraj Joshi informed the house that One-Week <i>Induction Program for New Faculty-2025</i> was successfully conducted from 10-12th Dec., 2025 under the aegis of IQAC. - The objective of the program was to familiarize newly joined faculty members with institutional practices and policies, academic initiatives, quality frameworks, and digital resources available in the central library. - He opined that the program will surely provide attendees a road-map so that they can contribute



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		effectively in the growth of department and institute as well as in their own professional development and capacity-building.
7.	Any other item with permission of Chair.	As there was no other point to discuss, the meeting ended with thanks to the Chair.

Prof. Dheeraj Joshi
Coordinator-IQAC

Copy to:

Director, Director (Academics), Principal, Registrar, Dean, Head-OFA, Head-OSA

All HoD's, All the member of IQAC, IQAC File, Website I/c



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21st Meeting of the Internal Quality Assurance Cell (IQAC)

Date & Day: 20.02.2026 (Friday)

Time: 01:30 PM onwards

Venue: Thakasaran Board Room (Dhanwantari Block)

ATTENDANCE SHEET

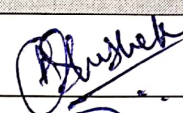
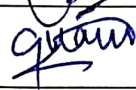
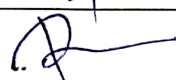
S.No.	Name (Role/Designation)	Signature
1.	Dr. S. L. Surana, Director (Academics)	S. L. Surana
2.	Dr. Ramesh Kumar Pachar (Chairman-IQAC)	R. K. Pachar
3.	Ms. Rachna Meel (Registrar)	Rachna Meel
4.	Dr. R. K. Jain (Dean)	R. K. Jain
5.	Dr. Dheeraj Joshi (HOD-ME) (Coordinator-IQAC)	Dheeraj Joshi
6.	Dr. B.L.Sharma (HOD-CE)	B.L.Sharma
7.	Dr. Mehul Mahrishi (HOD-CSE)	Mehul Mahrishi
8.	Dr. Praveen Kumar Jain (HOD-ECE)	Praveen Kumar Jain
9.	Dr. Ankush Tandon (HOD-EE)	Ankush Tandon
10.	Dr. Vipin Jain (HOD-IT)	Vipin Jain
11.	Dr. Sangeeta Gupta (I/C B.Tech I Year)	Sangeeta Gupta
12.	Dr. Neha Purohit (Head, OSA)	Neha Purohit
13.	Dr. Virendra Swaroop Sangtani (Head, OFA)	Virendra Swaroop Sangtani
14.	Dr. Savita Choudhary (Head-DMS)	Savita Choudhary
15.	Dr. Amber Srivastava (Head, T & P Cell)	Amber Srivastava
16.	Dr. Dilip Sharma (Prof-HAG, ME Deptt, MNIT, Jaipur)	Dilip Sharma



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S.No.	Name (Role/Designation)	Signature
17.	Mr. Abhishek Puri (CBO, Thrillophilla, Jaipur)	
18.	Ms. Avani Chaudhary (Student, II Yr. B.Tech-EE)	
19.	Mr. Ronak Singhavi (Auriga IT Consulting Pvt. Ltd.)	
20.	Mr. Dharmendra Chaudhary (DNO, CMHO Office, Jaipur)	