

**Swami Keshvanand Institute of Technology,  
Management & Gramothan  
Internal Quality Assurance Cell**

SKIT/ IQAC/2023-24/26

Jan 16, 2024

**NOTICE**

A meeting of Internal Quality Assurance Cell (IQAC) is scheduled on Jan 23, 2024 at 02: 30 PM with following agenda items:

1. To review the action items of previous meeting.
2. To review the recommendations of IQAC sub committees formed to comply with the AMC of 05.08.2023.
3. To report the submission of AQAR to NAAC office.
4. To review the preparedness for NBA accreditation of B.Tech. in Civil Engineering programme and NBA Compliance of IT.
5. To review the progress of DRS role out activities.
6. To review the Hybrid Teaching Learning process: ICT usage and its impact analysis.
7. To review the compliance of Industry MoUs especially IT industry's MoUs.
8. Any other item with permission of the chair.

All the members of IQAC are requested to make it convenient to attend the meeting.

**Venue:** Internal Quality Assurance Cell (Vikram Sarabhai Block).

  
Dr. Anil Chaudhary  
Coordinator-IQAC

**Copy to:**

Director  
Director (Academics)  
Principal  
Registrar  
Dean  
Head-OFA, Head-OSA  
All HoD's  
All the member of IQAC  
IQAC File

**Swami Keshvanand Institute of Technology,  
Management & Gramothan  
Internal Quality Assurance Cell**

SKIT/ IQAC/2023-24/27

Jan 25, 2024

**Minutes of Meeting**

With reference to SKIT/IQAC/2023-24/26, A meeting of the Internal Quality Assurance Cell (IQAC) was held on Jan 23, 2024 at 02: 30 PM in the Internal Quality Assurance Cell (Vikram Sarabhai Block).

The following IQAC members participated:

1. Prof. (Dr.) S. L. Surana, Director (Academics)
2. Prof. (Dr.) Ramesh Kumar Pachar (Chairperson-IQAC)
3. Mrs. Rachna Meel (Registrar)
4. Prof. (Dr.) R. K. Jain, Dean
5. Prof. (Dr.) Anil Choudhary (Coordinator-IQAC)
6. Prof. (Dr.) Praveen Kumar Jain
7. Prof. (Dr.) Rishi Vyas
8. Prof. (Dr.) Mukesh Arora
9. Prof. (Dr.) Amber Srivastava
10. Prof. (Dr.) Mukesh Kumar Gupta
11. Prof. (Dr.) Dheeraj Joshi
12. Dr. Sarfaraz Nawaz
13. Prof. (Dr.) D. K. Sharma
14. Prof. (Dr.) Rohit Mukherjee
15. Dr. Atul Gupta
16. Mr. Kailash Soni
17. Mr. Milind Sharma
18. Mr. Sanket Sharma
19. Mr. Ronak Singhavi
20. Mr. Jyoti Prakash Sharma •

Members granted leave of absence:

1. Prof. (Dr.) Sangeeta Vyas

*[Handwritten signatures and initials are present below the list of members, including: S.P. Sharma, Rishi Vyas, Ramesh Kumar Pachar, Anil Choudhary, Praveen Kumar Jain, Mukesh Arora, Amber Srivastava, Mukesh Kumar Gupta, Dheeraj Joshi, Sarfaraz Nawaz, D.K. Sharma, Rohit Mukherjee, Atul Gupta, Kailash Soni, Milind Sharma, Sanket Sharma, Ronak Singhavi, Jyoti Prakash Sharma, and Sangeeta Vyas.]*

Minutes of meetings recorded by: Dr. Rishi Vyas

S. No.	Agenda Items	Highlights/ Observation/Discussion points
1	To review the action items of previous meeting.	The action items of previous meeting were reviewed and approved.
2	To review the recommendations of IQAC sub committees formed to comply with the AMC of 05.08.2023.	Progress to comply with the AMC of 05.08.2023 regarding the formation of IQAC sub committees as per the agenda item-3 was discussed. For recording and tracking the progress of all 5 areas of AMC's annexure-3 of Teaching Learning Process, the IQAC's subcommittee proposed 5 draft matrices for suggestions and approval.
3	To report the submission of AQAR to NAAC office.	The house was updated about the submission of NAAC's AQAR on 27.12.2023. The revision were asked on 02.01.2024 and the revised AQAR was submitted on 05.01.2024.
4	To review the preparedness for NBA accreditation of B.Tech. in Civil Engineering programme and NBA Compliance of IT.	Upcoming NBA visit's preparations for Civil Engineering department were discussed. IT department's NBA compliance which is due in Dec 2025 was also discussed and informed to the house. The IT department is asked to start working on Compliance Application.
5	To review the progress of DRS role out activities.	The status of DRS server was shared. Conduction of hands on workshop for DRS roll out team was updated to the house. Advisor, IQAC Dr. S. L. Surana emphasize to expedite the roll out of it.
6	To review the Hybrid Teaching Learning process: ICT usage and its impact analysis.	The performance of MOOCs courses offered by NPTEL, IBM, Oracle and Infosys were discussed. Student registration was found satisfactory while it was concluded that students needed to be encouraged to complete these courses. Cognizant's current hiring requirements towards professional certification was also discussed and decided that hiring criteria should be considered while making selection of MOOCs course.
7	To review the compliance of Industry MoUs especially IT industry's MoUs.	The compliance requirements of IBM, Oracle, and Infosys were reviewed. Subsequent to discussions, it was determined to advocate the utilization of resources offered by these vendors. These resources encompass software, courses pertaining to emerging technologies, cloud services, and active participation in their industry-academia endeavors.

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Koyane  
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Shary

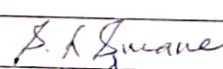


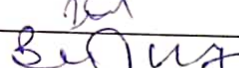
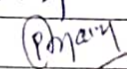
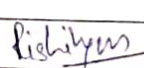
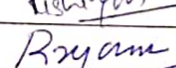
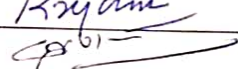
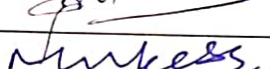
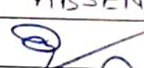

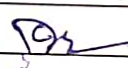

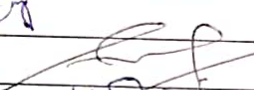
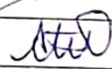

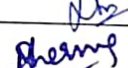
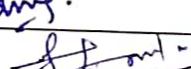
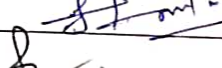
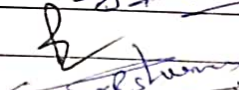


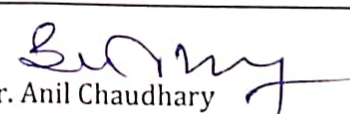


# Swami Keshvanand Institute of Technology, Management & Gramothan

## Internal Quality Assurance Cell

Attendance: IQAC Meeting held on 23.01.2024

Name	Signature
Prof.(Dr.) S. L. Surana, Director (Academics)	
Prof.(Dr.) Ramesh Kumar Pachar (Chairperson-IQAC)	
Mrs. Rachna Meel (Registrar)	
Prof.(Dr.) Anil Chaudhary (Coordinator-IQAC)	
Prof.(Dr.) Praveen Kumar Jain	
Prof. (Dr.) Rishi Vyas	
Prof.(Dr.) R. K. Jain	
Prof.(Dr.) Mukesh Kumar Gupta	
Prof.(Dr.) Mukesh Arora	
Prof. (Dr.) Sangeeta Vyas	← ABSENT →
Prof.(Dr.) Dheeraj Joshi	
Dr. Sarfaraz Nawaz	
Prof. (Dr.) D.K. Sharma	
Prof.(Dr.) Rohit Mukherjee	
Prof.(Dr.) Amber Srivastava	
Dr. Atul Gupta	
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Coordinator-IQAC