

Swami Keshvanand Institute of Technology, Management & Gramothan  
Ramnagaria (Jagatpura) Jaipur-17

SKIT/OFFICE/2024/144.

Dated: 07.02.2024

**MINUTES OF THE MEETING OF ACADEMIC & MANAGEMENT COUNCIL HELD ON  
SATURDAY, JANUARY 13, 2024**

The meeting of the Academic & Management Council was held on Saturday, January 13, 2024 at 10:30 a.m. in the Birma Board Room (Vikram Sarabhai Block).

**The following members were present**

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|---------------------------------------|---|
| 1. Mrs. Rachna Meel (Registrar)       | 2. Prof. Ramesh Kumar Pachar (Principal)    |
| 3. Prof. R. K. Jain (Dean)            | 4. Prof. Mukesh Kumar Gupta (HOD-CS)        |
| 5. Prof. Mukesh Arora (HOD-EC)        | 6. Prof. Anil Chaudhary (HOD-IT)            |
| 7. Prof. Amber Srivastava (HOD-Maths) | 8. Prof. D. K. Sharma (HOD-CE)              |
| 9. Prof. Dheeraj Joshi (HOD-ME)       | 10. Dr. Sarfaraz Nawaz (HOD-EE)             |
| 11. Dr. Atul Gupta (Dy. HOD-MS)       | 12. Dr. Sharda Soni (HOD-Chem.)             |
| 13. Prof. Neha Purohit (HOD-English)  | 14. Prof. Braj Raj Sharma (HOD-Physics)     |
| 15. Shri Jaipal Meel (Director)       | 16. Prof. S. L. Surana (Director Academics) |


**The following agenda items were discussed and decisions taken**

**Agenda Item 1: To discuss about the Teaching and Examination Scheme for B.Tech., M.Tech. and MBA courses to be introduced from the session 2024-25 after we are granted autonomous status.**

The proposed teaching and examination scheme for B.Tech., M.Tech. and MBA courses were already forwarded to all the members in advance. The Dean Prof. R. K. Jain presented and discussed each and every detail of the schemes and also the suggestions received from the members. After incorporating the approved suggestions the proposed teaching and examination schemes were finalized. The approved teaching and examination schemes for B.Tech., M.Tech. and MBA courses are enclosed as **Appendix-1, Appendix-2** and **Appendix-3** respectively.

**Agenda Item 2: Any other item with the permission of the Chair.**

As there was no other item to be discussed, the meeting was declared closed.

  
Dr. S. L. Surana  
Director (Academics)

Information by email to-

1. Director
2. Registrar
3. Principal
4. Dean
5. Head, OFA
6. Head, OSA
7. All HODs-EC, EE, CS, IT, ME, CE, MS, I/c B.Tech. I Year, Phy., Chem., Maths, English
8. File