

Minutes of the 72nd meeting of the Board of Governors of Swami Keshvanand Institute of Technology, Management & Gramothan, Jaipur held on Wednesday, November 08, 2023 at 11.00 am in the Birma Board Room (Vikram Sarabhai Block), SKIT, Jaipur

Present

S.No.	Name of Member	Position
1.	Mr. Surja Ram Meel	Chairman
2.	Mr. Anil Bafna	Vice Chairman
3.	Dr. Ramesh Kumar Pachar	Member Secretary
4.	Mr. Jaipal Meel	Member
5.	Dr. S. L. Surana	Member
6.	Mrs. Rachna Meel	Member
7.	Dr. R. K. Jain	Member
8.	Dr. Mukesh Kumar	Member
9.	Mr. B. S. Sharma	Member
10.	Dr. Sangeeta Gupta	Member

The member secretary extended a warm welcome to all BOG members and briefed about the agenda of this meeting.

Agenda No. 72.1:	Confirmation of minutes of the BOG meeting held on August 10, 2023
	The minutes of the 71 st meeting of BOG held on August 10, 2023 at SKIT Campus, Jaipur were circulated to all the members. The minutes were taken as confirmed and approved as there were no comments from the members.
Agenda No. 72.2:	To approve the participation in Smart India Hackathon budget as a Nodal Centre and allocate a budget
	Mr. Jaipal Meel proposed the Institute's participation as a Nodal Centre in Smart India Hackathon to be organized in December 2023. A budget of Rs. 25 Lakhs is proposed for it. The members approved the participation and budget.
Agenda No.72.3:	To report the promotions of staff under the second phase of Career Advancement Scheme (CAS) for the session 2023-24
	Prof. S. L. Surana presented a list of staff members promoted under the

	second phase of Career Advancement Scheme (CAS) for the academic session 2023-24.
Agenda No. 72.4:	To inform about the status of preparation of Institute's AQAR for the academic year 2022-23 to NAAC
	Prof. R. K. Jain informed the members about the status of preparation of the Institute's Annual Quality Assurance Report (AQAR) for the academic year 2022-23 to NAAC. The AQAR was proposed to be submitted by December 2023.
Agenda No. 72.5:	To propose the increased intake in B.Tech. course in Computer Science and Engineering
	Mr. Jaipal Meel proposed the increase in intake of the B.Tech. program in Computer Science and Engineering. The members discussed and approved the proposal to increase in intake in B.Tech. course in Computer Science and Engineering from 240 seats to 360 seats from academic session 2024-25 and also authorized him to obtain necessary approvals from the statutory bodies.
Agenda No. 72.6:	To inform about the NBA report submitted by the Department of Civil Engineering Department and the status of preparedness for the visit of expert members
	Prof. S. L. Surana informed the members about submission of SAR for the accreditation of the B.Tech. program of Civil Engineering. He also shared the proposed visit dates of the evaluation team and Department's preparedness for the visit. Proposed visit dates: 1. 12/01/2024 2. 19/01/2024 3. 09/02/2024 4. 01/03/2024 5. 08/03/2024
Agenda No. 72.7:	To inform about the creation of Research & Development (R&D) cell to enhance research and development activities in the institute
	Prof. S. L. Surana updated all the members about the constitution of R&D Cell and its objectives.
Agenda No. 72.8:	To inform about the creation of Consultancy cell to boost consultancy activities and policy for distribution of consultancy amount
	Prof. S. L. Surana updated all the members about the constitution of Consultancy Cell and its objectives. The policy for distribution of consultancy amounts was also presented and approved by members.
Agenda No. 72.9:	To present the internal audit reports of engineering, basic sciences and management with action taken for the session 2022-23
	Prof. Mukesh Kumar presented the internal academic audit reports of engineering, basic sciences and management along with action taken for the session.

Agenda No. 72.10:	To inform about receipt of grants from AICTE Training and Learning Academy (ATAL) for organizing a faculty development program
	Prof. S.L. Surana shared the receipt of two grants from AICTE Training and Learning Academy (ATAL) for organization of faculty development program in the department of ECE and CSE.
Agenda No. 72.11:	To share the report of the Blood Donation Camp organized on 26.10.2023
	Prof. Pachar shared the report of the Blood Donation Camp organized on 26.10.2023 in association with HDFC Bank and Lion's International. A total of 843 units were collected in this camp by six major blood banks SMS Hospital, Swasthya Kalyan Blood Bank, Santokba Durlabhji Hospital, Jaipuria Hospital, Rungta Hospital, and Swatik Blood Centre.
Agenda No. 72.12:	To inform the award of financial assistance of four proposals of the Institute under KAPILA scheme of MoE's Innovation Cell
	Mrs. Rachna Meel shared the award of financial assistance of Institute's four proposals under Kalam Program for IP Literacy and Awareness (KAPILA) scheme of MoE's Innovation Cell.
Agenda No. 72.13:	To present report of the ICI Fest-2023
	Prof. Ramesh Kumar Pachar presented the report of the ICI Fest-2023 organized by the Department of Civil Engineering during 15-17, 2023. The members appreciated and suggest hosting such programs with support of relevant industry.
Agenda No. 72.14:	To inform the Institute's participation for the IEI's Engineering Education Excellence Award-2023
	Mr. Jaipal Meel informed the members about the Institute's participation for the IEI's Engineering Education Excellence Award-2023 in category-A.
Agenda No. 72.15:	Any other matter with the permission of the Chair
	As there was no other item for discussion, the meeting ended with a vote of thanks to the chair.