

## Documents Required: B.Tech. 1<sup>st</sup> Year Programme

All the candidates are required to submit the following documents in original and two self-attested photocopies/ printout at time of admission at Swami Keshvanand Institute of Technology, Management & Gramothan, Jaipur.

S. No.	Document	Original Document	Photocopy	Printout
1.	Class 10 (X) Mark-sheet	YES	YES	NA
2.	Class 10+2 (XII) or equivalent Mark-sheet	YES	YES	NA
3.	Migration Certificate of last attended Board/ University (Only for CBSE & state board other than RBSE)	YES	YES	NA
4.	Transfer Certificate of last attended School/ Institute/ University	YES	YES	NA
5.	Character Certificate of last attended School/ Institute/ University	YES	YES	NA
6.	Certificate of Reserved Category/ Kashmiri Migrants/ Person with Disability etc issued by the competent authority, <b>If applicable</b>	NA	YES	NA
7.	Domicile Certificate/ Identity Proof (Voter ID, Ration Card, Passport, Driving License etc) & Aadhar Card (If available) issued by the competent authority	NA	YES	NA
8.	Admit Card / Score Card of JEE (Mains) Exam 2016, <b>If applicable</b>	YES	NA	YES, In case of original not available
9.	REAP-2016 Merit Card, <b>If applicable</b>	NA	NA	YES
10.	REAP-2016 Application-cum-Option Form, <b>If applicable</b>	NA	NA	YES
11.	e-Mitra Receipt of prescribed fee as applicable by the Coordinator, REAP-2016	YES	NA	YES, In case of online transaction
12.	REAP-2016 Provisional Allotment Letter, <b>If applicable</b>	NA	NA	YES
13.	Anti Ragging Affidavit by Student	NA	NA	YES
14.	Anti Ragging Affidavit by Parent(s)/ Guardian(s)	NA	NA	YES
15.	Medical Fitness Certificate	YES	YES	NA
16.	Four Recent Passport-size Color photographs	YES	NA	NA
17.	Income Certificate by Parent(s)/Guardian(s)	NA	YES	NA
18.	REAP-2016 (Upward) Provisional Allotment Letter, <b>If applicable</b>	NA	YES	NA
19.	Fee Receipt of Previous Allotted Institute, <b>If applicable</b>	NA	YES	NA
20.	If there is a gap of more than one academic year between the qualifying exam and the entrance to the college course, an undertaking has to be given by the student, providing the reason for the gape, <b>If applicable</b>	YES	YES	NA

### Note:

- a) In case the migration certificate is not issued by competent authority, the candidate is required to submit transfer certificate (Original) duly counter signed by District Education Officer.
- b) Student must fill online anti ragging affidavits at [www.amanmovement.org](http://www.amanmovement.org) / [www.antiragging.in](http://www.antiragging.in)
- c) Original document(s) & photocopy will not be returned during the current academic year. Students are advised to keep sufficient photocopies of same with them. In case if it is required for bank loan/ interview/ any other urgent work, the student can get his/her required documents after the prior permission from the Principal/ Registrar.
- d) Due documents should be submitted within 15 days from the date of admission.
- e) Original document(s) will be returned to the student after completion of university enrolment process.
- f) The candidates are allowed for self attestation of their documents.