

Admission Process: B.Tech. 1st Year Programme (REAP COLLEGE CODE 031)

Candidates can apply online registration and counseling at <http://www.reapadm.com/> or <http://rtureap.org/> or <http://www.rtu.ac.in/RTU/reap>

The REAP college code of SKIT is 031. 85% of total sanctioned seats (70% for Rajasthan & 15% for other than Rajasthan Candidates) are to be filled through online counseling by filling up the application-cum-option form to seek admission in B.Tech. 1st year programme through online portal at <http://www.reapadm.com/> or <http://rtureap.org/> and remaining 15% seats are to be filled under management quota at Institute level on the basis of JEE (Mains) Exam 2016. Guidelines for online application form REAP-2016 are mentioned under:

Tentative schedule for filling online registration and fee:

Date of commencement for filling online application form	: 17-05-2016
Last date of depositing the fees through e-Mitra/ Online payment	: 15-06-2016
Last date of Choice filling and locking/ automatic locking of choices	: 17-06-2016

Candidate have to go through following steps while submitting the online application form:

Candidate gets challan number through "**Register for REAP-2016**" at REAP portal (<http://www.reapadm.com/>) then should deposit e-Mitra Fee of Rs. 700/- excluding e-Mitra services charge (Offline/ Online mode) for 16 digit token number at e-Mitra Kiosk/ CSC Centres, thereafter click on "Fill Application Form" at REAP portal, both generated numbers (Challan number generated during REAP Registration and e-Mitra 16 digit token number) are required for filling the application form.

Step 1: Generate Challan Number through REAP portal:

- Following information are required to generating challan number to fill the application form:
Name of Candidate:
Father's Name:
Date of Birth:
Payment Method: Two options are available for payment of fee
Option-I: **e-mitra**, payment through e-Mitra/CSC centres (**Offline/Online Mode**).
Option-II: payment through credit card/ debit card/ debit card+ATM pin/ internet banking (**Online Mode**).
- Above information filled by the candidate, then payment invoice will be generated. Take a printout of the same. It will be required at time of reporting.

Step 2: Deposit Application Form Fee:

- Candidate should pay a sum of Rs. 700/- as prescribed REAP application form fees excluding e-Mitra service charges at e-Mitra kiosk center or through any other mode authorized by the Government of Rajasthan/ e-Mitra online portal. Generated receipt is neither refundable nor transferable or adjustable in future.
- The e-Mitra kiosk/online portal will generate a 16-digit token number for the candidate. Candidates are advised to keep the generated receipt for further use.
- Candidate should activate the online application form by entering the required details; the candidate must enter his/her token no. in the appropriate column of the application form. The online application form will not accept entries without the token number.

Step 3: Documents to be kept ready in hand before filling the online application form:

- Mark sheets of X, XI and XII examination, Mark sheet of JEE (Mains) Score 2016.
- Documents related to domicile of Rajasthan and reservation category.
- Receipt issued by e-Mitra containing the 16-digit token number, mobile no. of the candidate.
- The candidates belonging to KM (Kashmiri Migrants) category has to have a certificate from the competent authority as a proof to being son/daughter of displaced person from Jammu & Kashmir.
- Scanned image of his/her Photograph in jpg format (image size Maximum up to 100 KB) and also signature in jpg format (image size maximum up to 50 KB).

Step 4: Filling of online application form:

- Candidate must read instructions carefully to fill the online application form. The entries of online application form must be filled in required.
- Before uploading, candidate should ensure that the photo and signature should be of candidate himself.
- Candidate must be ready with the required documents which are to be shown/ produce at the time of reporting. If any of information submitted by the candidate is found fraudulent, incorrect or untrue, the seat allotted (if any) shall stand cancelled and his/her fees deposited shall be forfeited and the candidate will also be liable for legal action.

- iv. The changes (if required) will be allowed in online application form before final submission i.e. before pressing the “submit” button on the web portal.
- v. Web page will not accept any changes after final submission of online application form i.e. after pressing the “submit” button on the web portal.

Step 5: Printouts of application form (Hardcopy) must be taken after final submission:

Candidate must take a printout of application form, which will be generated by the REAP portal after final submission. Hardcopy is to be kept with the candidate himself/ herself. The hard copy of same should not be sent to the REAP-2016 office.

Tentative schedule of REAP-2016 counseling:

First Round of counseling:

Commencement date of choice filling	: 20-05-2016
Last date of depositing the fees through e-Mitra/ Online payment	: 15-06-2016
Last date of Choice filling and locking/ automatic locking of choices	: 17-06-2016
Declaration of seat allotment	: 22-06-2016
Reporting by the candidate at allotted institute	: 23.06.2016 to 28.06.2016

Second Round of counseling-Upward Movement:

Consent by reported candidates for upper movement counseling	: 23.06.2016 to 29.06.2016
Declaration of seat allotment	: 02-07-2016
Reporting by the candidate at allotted institute	: 04.07.2016 to 06.07.2016

Third Round of counseling:

Candidates to re-register online and choice filling	: 07.07.2016
Last date for registration and choice filling	: 14.07.2016
Declaration of seat allotment	: 17.07.2016
Reporting by the candidate at allotted institute	: 18.07.2016 to 22.07.2016

Fourth Round of counseling-Upward Movement:

Declaration of seat allotment	: 26-07-2016
Reporting by the candidate at allotted institute	: 27.07.2016 to 29.07.2016

Classes Start : 01.08.2016

Fifth (Final) Round of counseling:

Candidates to register online and choice filling	: 01.08.2016
Last date for registration and choice filling	: 09.08.2016
Declaration of seat allotment	: 11.08.2016
Reporting by the candidate at allotted institute	: 12.08.2016 to 14.08.2016

End of counseling

Please note that those who had appeared in JEE (Mains) examination 2016 but possess required educational qualification as stated above can also fill the REAP application form. Their seat allocation shall be done on the basis of XII percentile and choices are filled by the candidates on the seats which are left vacant after the allotment to candidates having JEE (Mains) Score 2016.

Feel free to contact us for any other query:

Admission & Counseling Cell

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